



TOWN OF  
**BRAINTREE**  
VERMONT

ANNUAL REPORT  
YEAR ENDING JUNE 30, 2019

# FRIENDLY REMINDERS

## Due Dates:

**FY2020 Taxes** – March 16, 2020 (Monday). **Do not be late or you will be delinquent.** We do accept postmarks; we do have a drop box; I do make appointments and the office will be open March 16<sup>th</sup> from 7:30 a.m. to 6:00 p.m. You can also go to [braintreevt.com](http://braintreevt.com) to make a credit card payment.

**FY2021 Taxes** – If Article 8 is approved, FY2021's due dates will be October 15, 2020 and March 15, 2021.

**Dog Licenses** – Dogs must be licensed on or before April 1<sup>st</sup> of every year. We must have proof of their current rabies vaccination.

**Town Meeting** – Town meeting will be held at the Braintree Elementary School on Saturday, February 29<sup>th</sup>, at 10:00 a.m. There will be a potluck lunch. Please bring a dish to share. We will not have use of the oven so please use a crockpot or bring something that won't need heating. There will be a donation bucket with all proceeds to go to the Town Hall Fund. Please consider lending Linda Lubold a hand with lunch preparations!!

If you have questions on anything or would like to make an appointment, please call the Town Office at 802-728-9787 x3.

FY 2020 GRAND LIST

\$ 1,014,173.21

## TAX RATE FY2020

	<u>RESIDENTIAL</u>	<u>NON-RESIDENTIAL</u>
TOWN GENERAL	\$ 0.3811	\$ 0.3811
TOWN HIGHWAY	0.5807	0.5807
HOMESTEAD EDUCATION	1.5486	
<u>NON-RESIDENTIAL EDUCATION</u>		<u>1.5712</u>
TOTAL	\$2.5104	\$ 2.5330

1 ¢ OF 2018/19 TAX RATE RAISED \$ 10,141.73

5 ¢ OF 2018/19 TAX RATE RAISED 50,708.66

10 ¢ OF 2018/19 TAX RATE RAISED 101,417.32

20 ¢ OF 2018/19 TAX RATE RAISED 202,834.64

*Thank you Barbara Carter for the cover drawing!*

## The Town of Braintree FY2019 Annual Report is Dedicated to

### RICHARD BOWEN



In March of 2019, Richard Bowen “retired” from many years of service to the Town of Braintree. Over the past several decades, Richard has found the time and energy to be engaged in many facets of town government, including (but probably not limited to):

- Union School Director from 1991 – 1994
- Board of Listers from 2001-2015 (Chair from 2009 – 2013)
- Town Clerk from 2004 – 2005
- Assistant Town Clerk from 2006-2007, 2013 – present
- Assistant Treasurer from 2006 – 2015
- Town Moderator from 2008 – 2016
- Justice of the Peace from 2010 – present
- Selectboard from 2015 – 2019 (Chair from 2016 – 2017)

Richard has also served for many years on the Board of the Braintree Historical Society. Because of his presence in so many areas of Braintree’s town life, he is well known for his calm presence and fair and friendly attitude toward different situations and challenges.

Jackson Evans, who served on the Board of Listers with Richard, recalls that “Richard’s warm, personal approach to property owners - during site visits, at grievance hearings and in his general interactions - set a fine example for how to work *with* people and not *against* them. He showed me, through his actions and through the person he is, how to treat every property owner fairly and with understanding for the sensitivity of the work.”

Working on the Selectboard with Richard was interesting and entertaining. Richard often shared stories about growing up in Braintree, and always offered a unique perspective on issues as he has so much knowledge of the town and the operation of local town government. While we are sure to still see Richard around Braintree and the town office, we will miss his warm personality, great sense of humor, and amazing trove of town institutional knowledge. Thank you Richard!

## Office Hours

### Town Clerk/Treasurer's Office Hours:

Monday, Tuesday, and Wednesday from 9:00 a.m. - 4:00 p.m. or by Appointment

### Administrative Assistant Office Hours:

Monday – Friday from 8:00 a.m. – 3:30 p.m.

## Meeting Schedules

### Selectboard Meetings:

1<sup>st</sup> and 3<sup>rd</sup> Tuesday of each month at 6:00 p.m. at the Town Office

### Cemetery Commission

1st Wednesday of each month at 7:00 p.m. at the Town Office

(Except in the off-season – 1st Thursday in November – 1st Wednesday in April)

### Conservation Commission

4th Wednesday of each month at 7:00 p.m. – Town Office

### Planning Commission Meeting

2<sup>nd</sup> Thursday of each month at 7:00 p.m. at the Town Office

### Development Review Board – as needed.

4<sup>th</sup> Thursday of each month at 7:00 p.m. at the Town Office

## Town Contact Information (Website: [braintreevt.com](http://braintreevt.com))

Town Clerk ..... 728-9787 ext. 3 ..... [braintreetownclerk@gmail.com](mailto:braintreetownclerk@gmail.com)

### Selectboard:

Charles McMeekin ..... 728-5587 ..... [braintreesb.cmcmeekin@gmail.com](mailto:braintreesb.cmcmeekin@gmail.com)

Megan O'Toole..... 565-8284 ..... [braintreesb.motoole@gmail.com](mailto:braintreesb.motoole@gmail.com)

Keegan Haupt ..... 279-5141 ..... [braintreesb.khaupt@gmail.com](mailto:braintreesb.khaupt@gmail.com)

Loren Bent..... 728-9475 ..... [braintreesb.lbent@gmail.com](mailto:braintreesb.lbent@gmail.com)

Daniel Burson ..... 728-3879 ..... [braintreesb.dburson@gmail.com](mailto:braintreesb.dburson@gmail.com)

Admin. Assistant.....728-9787 ext. 6..... [braintreadm@gmail.com](mailto:braintreadm@gmail.com)

Listers..... 728-9787 ext. 5 ..... [braintreelisters@gmail.com](mailto:braintreelisters@gmail.com)

Fire Warden ..... 728-9475

Treasurer..... 728-9787 ext. 3 ..... [braintreetreasurer@gmail.com](mailto:braintreetreasurer@gmail.com)

Zoning Administrator ..... 728-9787

Highway Foreman ..... 728-9380 ext. 4 ..... [braintreehighway@gmail.com](mailto:braintreehighway@gmail.com)

Braintree Elementary School ..... 728-9373

Randolph Union High School ..... 728-3397

Randolph Technical Career Center .. 728-9595

Superintendent's Office ..... 728-5052

Mountain Alliance ..... <http://www.mtalliance.org/>

Emergency – Dial 911

Fire Department ..... 728-3322

Ambulance ..... 234-6800

Local Emergency Management ..... 728-9787 ext. 7

State Police ..... 234-9933

Fire Warden..... 728-9475

Constable/Dog Warden ..... 728-3157

## Legislators

Sen. Mark MacDonald .....802-433-5867

..... [mmacdonald@leg.state.vt.us](mailto:mmacdonald@leg.state.vt.us)

Rep. Peter Reed ..... (802) 828-2228

..... [preed@leg.state.vt.us](mailto:preed@leg.state.vt.us)

Rep. Jay Hooper..... (802) 828-2228

..... [jhooper@leg.state.vt.us](mailto:jhooper@leg.state.vt.us)

**BRAINTREE TOWN MEETING**  
will be held on

**SATURDAY,**  
**FEBRUARY 29, 2020**  
**10:00 AM**

at

**BRAINTREE ELEMENTARY SCHOOL**

- ❖ *Childcare will be provided on site during the meeting for children ages 3-6. Pre-registration for childcare is appreciated though not required. Please call 728-9787, Ext. 6 (Janice Russell) or email [braintreeadm@gmail.com](mailto:braintreeadm@gmail.com) to pre-register.*
- ❖ *Town Meeting will be followed by a potluck lunch. Please bring a dish to share while you catch up with and meet new neighbors. There will be a donation bucket with all proceeds going to the Town Hall Fund.*

Thank you for participating in your local town government, and we hope to see you at Town Meeting this year.

## 2019 ELECTED TOWN OFFICERS

Moderator .....	Jackson Evans
Town Clerk Three-Year Term Expires 2021 .....	Jessica Brassard
Town Treasurer Three-Year Term Expires 2021.....	Jessica Brassard
Selectboard	
Three-Year Term Expires 2020 (Chair) .....	Megan O’Toole
Two-Year Term Expires 2021 .....	Loren Bent
Two-Year Term Expires 2021 .....	Charles McMeekin
Three-Year Term Expires 2021.....	Keegan Haupt
Three-Year Term Expires 2022 .....	Daniel Burson
Listers	
Term Expires 2020 .....	Derek O’Toole
Term Expires 2021 (Chair).....	Jackson Evans
Term Expires 2022 .....	Heather Fernandes
Auditors	
Term Expires 2020 .....	Stephanie Barrett
Term Expires 2021 .....	Linfield Brown
Term Expires 2022 (Chair).....	Tom Cooch
Collector of Delinquent Taxes .....	Jessica Brassard
First Constable.....	Stephen Brassard
Agent to Prosecute and Defend Suits .....	Nancy Gray
Trustee of Public Funds .....	Jessica Brassard
Cemetery Commission	
Term Expires 2020 .....	(Resigned) Linda Morse
.....	(Vacant)
Term Expires 2021 .....	Ed Smith
Term Expires 2022 .....	Chris Blanchard
Term Expires 2023 .....	Mike Gaidys
Term Expires 2024 (Chair).....	Kris Haupt
Orange Southwest School District Board: .....	
Term Expires 2020 .....	Ann Howard
Term Expires 2020 .....	Melody DeFlorio
Term Expires 2021 (Chair).....	Laura Rochat
Term Expires 2021 .....	Paul Putney
Term Expires 2021 .....	Rachel Gaidys
Term Expires 2022 .....	Ashley Lincoln
Term Expires 2022 .....	Anne Kaplan
Term Expires 2022 .....	(Resigned) Kate Forrer
.....	(Appointed) Brian Baker
Justices of the Peace .....	Elected at the General Election
Terms Expire February 1, 2021 .....	Anna Dustin
.....	Sanders Stephen
.....	Janice Thresher
.....	Robert Moyer
.....	Richard Bowen

## 2019 APPOINTED TOWN OFFICERS

Agent to Deed Land.....	Kris Haupt
Assistant Town Clerk .....	Lori Keene
Assistant Town Treasurer.....	Lori Keene
Development Review Board - Three Year Term	
Term Expires 2020 .....	Linda Doane
Term Expires 2020 .....	Joan Richmond-Hall
Term Expires 2021 (Chair).....	Robert Moyer
Term Expires 2021 .....	Jennifer L. Phipps
Term Expires 2022 .....	Malcolm FitzPatrick
Alternate Member .....	Steve Zind
Conservation Commission - Three Year Term	
Term Expires 2020 .....	Sanders Stephen
Term Expires 2020 (Chair).....	Tom Cooch
Term Expires 2021 .....	Joan Richmond-Hall
Term Expires 2021 .....	Paul Shriver
Term Expires 2022 .....	Linda Morse
Planning Commission - Three Year Term	
Term Expires 2020 .....	Malcolm FitzPatrick
Term Expires 2020 .....	Jennifer L. Phipps
Term Expires 2021 .....	Jackson Evans
Term Expires 2021 (Chair).....	Joan Richmond-Hall
Term Expires 2022 .....	(Resigned) Nathan Cleveland
.....	(Appointed) Paul Kendal
E-911 Coordinator .....	(Resigned) Holly Jarvis
.....	(Vacant)
ECFiber Representative .....	Jackson Evans
Alternate ECFiber Representative .....	(Vacant)
Emergency Management Director .....	Timothy Caulfield
Fire Advisory Committee Representative .....	Loren Bent
Fire Warden.....	Loren Bent
Mountain Alliance Representative.....	Timothy Caulfield
Health Officer .....	Lindsay Haupt
Stagecoach Transportation Services, Inc. Representative .....	Paul Kendall
Town Service Officer .....	Jennifer L. Phipps
Tree Warden.....	Larry Benoir
Truant Officer .....	(Vacant)
Two Rivers Ottauquechee Regional Planning and Development Commission Representative .....	
.....	(Vacant)
Transportation Advisory Committee.....	Robert Moyer
White River Valley Ambulance Representative .....	Linda Lubold

**TOWN OF BRAINTREE  
WARNING  
ANNUAL TOWN MEETING  
SATURDAY, FEBRUARY 29, 2020**

The legal voters of the Town of Braintree in the County of Orange are hereby notified and warned to meet in the Braintree Elementary School in said Town on Saturday, February 29, 2020 at 10:00 A.M. to transact the following business from the floor:

Article 1. To elect a moderator for the year ensuing.

Article 2. To hear the reports of the town officers for the past year.

Article 3. To elect all the Town Officers as required by law:

- a) A Selectperson for a three year term;
- b) A Lister for a three year term;
- c) An Auditor for a three year term;
- d) A Delinquent Tax Collector for a one year term;
- e) A First Constable for a one year term;
- f) A Cemetery Commissioner for a five year term;
- g) A Town Agent for a one year term;
- h) A Trustee of Public Funds for a one year term.

Article 4. Do the voters wish to contract with the Orange County Sheriff's Department, for a minimum of \$12,000, to conduct law enforcement in the Town of Braintree for FY21?

Article 5. Shall the voters authorize financing for capital plan expenses which would include town highway improvements in an amount not to exceed \$30,000 to be financed over a period not to exceed five years?

Article 6. Shall the voters authorize financing for the purchase of a dump truck in an amount not to exceed \$125,000 to be financed over a period not to exceed five years?

Article 7. Shall the voters authorize total fund expenditures of \$ 1,226,809.21, of which \$960,809.21 shall be raised by taxes and \$266,005 by non-tax revenues?

Article 8. Shall the town collect its real property taxes in two installments, with the due dates being October 15, 2020 and March 15, 2021?

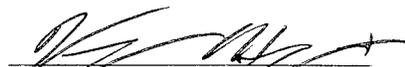
Article 9. Shall the town vote to change Town Meeting day back to the first Tuesday in March pursuant to 17 V.S.A. § 2640(b)?

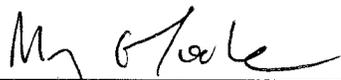
Article 10. To transact any other business not of a binding nature.

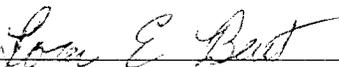
Dated at Braintree, County of Orange, and the State of Vermont this 21<sup>st</sup> day of January 2020.

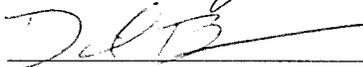
Selectboard Members:

  
Charlie McMeekin

  
Keegan Haupt

  
Megan O'Toole - Chair

  
Loren Bent

  
Daniel Burson

**TOWN OF BRAINTREE  
ANNUAL TOWN MEETING MINUTES  
SATURDAY, MARCH 2, 2019**

The legal voters of the Town of Braintree, in the County of Orange, met at the Braintree Elementary School in said Town on Saturday, March 2, 2019 at 10:00 A.M. for the annual Town Meeting. Jackson Evans, current moderator, welcomed everyone to a first Saturday town meeting in recent memory. Mr. Evans always has an anecdotal story to tell about our town from years past. He then led the crowd in the Pledge of Allegiance, read a list of the townspeople who had passed away in the previous year. Jenny Thresher was added to this list. He also read a blurb on etiquette, Robert's Rules and encouraged anyone that had a question to speak up. The non-registered voters were noted and the warning was read. The meeting was turned over to Megan O'Toole, Selectboard Chair, so that this years' moderator could be elected.

Article 1. To elect a moderator for the year ensuing. Ms. O'Toole asked for nominations for Moderator. Laura Davidson, seconded by Linda Doane, nominated Jackson Evans. There were no other nominations and Ms. O'Toole directed the town clerk to cast one vote for Jackson Evans. The meeting was then turned back over to Mr. Evans.

Article 2. To hear the reports of the town officers for the past year. All reports and information were noted from the town report. There were no questions. Linda Doane, seconded by Paul Kendall to accept the reports. The reports were accepted by voice vote.

Article 3. To elect all the Town Officers as required by law: it was noted at this time that a nomination does not need a second to be considered. That being said, the following officers were elected.

- a) A Selectperson for a three year term; Megan O'Toole nominated Daniel Burson. There were no other nominations. The clerk was directed to cast one ballot for Daniel Burson for Selectperson.
- b) A Selectperson for a two year term; Ms. O'Toole, seconded by Janice Thresher, nominated Loren Bent. There were no other nominations. The clerk was directed to cast one ballot for Mr. Bent.
- c) A Selectperson for a two year term; Charles Farrington nominated Preston Allen, Paul Kendall nominated Charles McMeekin and Keegan Haupt nominated Stacey Blanchard. There were no other nominations. While the paper ballot voting was set up, Mr. McMeekin had a short statement. No other candidates were present. The ballot voting and counting took about 35 minutes. While that was going on the current State Legislators said a few words. The outcome was Charles McMeekin – 57, Preston Allen – 10 and Stacey Blanchard – 9. Mr. McMeekin was elected and is taking the retiring Richard Bowen's seat. A round of applause was given to Mr. Bowen for all his years of service.
- d) A Lister for a three year term; Terry Rose nominated Heather Fernandes. There were no other nominations. The clerk was directed to cast one ballot for Ms. Fernandes.
- e) An Auditor for a three year term; Tim Caulfield nominated Tom Cooch. There were no other nominations. The clerk was directed to cast one ballot for Mr. Cooch.
- f) A Delinquent Tax Collector for a one year term; Walt Palmer nominated Jessica Brassard. There were no other nominations. The clerk was directed to cast one ballot for Ms. Brassard.
- g) A First Constable for a one year term; Tim Caulfield nominated Steve Brassard. There were no other nominations. The clerk was directed to cast one ballot for Mr. Brassard.
- h) A Cemetery Commissioner for a five year term; Tim Caulfield nominated Kris Haupt. There were no other nominations. The clerk was directed to cast one ballot for Kris Haupt.
- i) A Cemetery Commissioner for four years of a five year term; Tim Caulfield nominated Mike Gaidys. There were no other nominations. The clerk was directed to cast one ballot for Mr. Gaidys.
- j) A Cemetery Commissioner for three years of a five year term; Laura Davidson nominated Chris Blanchard. There were no other nominations. The clerk was directed to cast one ballot for Mr. Blanchard.
- k) A Town Agent for a one year term; Steve Brassard nominated Nancy Gray. There were no other nominations. The clerk was directed to cast one ballot for Mrs. Gray.

l) A Trustee of Public Funds for a one year term; Loren Bent nominated Jessica Brassard. There were no other nominations. The clerk was directed to cast one ballot for Ms. Brassard.

Article 4. Shall the voters authorize financing for capital plan expenses which would include town highway improvements in an amount not to exceed \$ 30,000 to be financed over a period not to exceed five years? It was moved by Linda Doane and seconded by Charles McMeekin to approve the financing of up to \$30,000 for the capital plan expenses. There was no discussion and the motion passed by voice vote.

Article 5. Shall the voters authorize total fund expenditures of \$ 1,236,289.96, of which \$ 975,414.96 shall be raised by taxes and \$ 260,875.00 by non-tax revenues? Linda Doane, seconded by Laura Davidson made the motion to pass the budget as stated above. Stephanie Barrett had questions regarding the fire service from Randolph going forward. The amount in the budget for fire services is a place holder and negotiations are still ongoing. Ellen Fox asked where the non-tax revenues were coming from and was directed to the page that those were on. That was the extent of the discussion. The question was called and was passed by voice vote.

Article 6. Shall the town collect its real property taxes in two installments, with the due dates being October 15, 2019 and March 16, 2020? Lin Brown, seconded by Laura Davidson made the motion to approve these dates. There was no discussion and the motion passed by voice vote.

Article 7. Shall the town vote to change Town Meeting day back to the first Tuesday in March pursuant to 17 V.S.A. § 2640(b)? Nora Skolnick, seconded by Keegan Haupt made the motion so as to get the discussion started. Tim Caulfield noted that the number of people really hadn't changed because of the change in date, just demographics. Carolyn Egeli felt that more young people were attending. Nora Skolnick was afraid that the voter turnout would be smaller for the school budget voting. Also, that we could still use the school and have child care if it were moved back to Tuesday. Derek O'Toole stated that Tuesday's are a burden and present a challenge to some people to have to alter their schedules and should stay on Saturday. School voting was discussed again, leaving it for another year because of the work that went into getting it changed. Seth Fernandes stated that a lot of families work every day of the week just to make ends meet and that if people wanted to come to Town Meeting they would make the time. But that the Town should try harder to publicize goings on. Megan O'Toole stated that Braintree now has a Facebook page and Instagram. More ideas have come up and more things will be done next year to remind the people of the Town goings-on. There was more school discussion and the vote was finally called. There were several who voted against keeping Town Meeting on Saturday but the Nays prevailed and next years' Town Meeting will be staying on Saturday for the following year. Kathy Eddy asked that the question come up again next year.

Article 8. To transact any other business not of a binding nature. Tim Caulfield, Braintree Emergency Management Director, talked about info on emergency management being available and looking for more volunteers to help in the case of an emergency. Mr. Caulfield said that there are many different things that could be asked of volunteers, food for emergency workers, helping run shelters, making phone calls to alert townspeople of emergency situations, etc. VT Alert is another avenue for people to sign up with to find out information on emergencies when they start in our area. Weather alerts are being put on the website - [www.braintreevt.com](http://www.braintreevt.com). Katja Evans, Kimball Library Board of Directors, was looking for community input on a substantial bequest left to the library. Megan O'Toole discussed the fun page in the town report, more info on Facebook page and Instagram, overhauling the town website and a huge thankyou and round of applause was given to Richard Bowen for all of his help and service on the selectboard, as he is retiring. He will still be a Justice of the Peace. Linda Lubold asked for help getting lunch ready next year – guessing that the potluck will continue and it would be easier with more hands helping. Keegan Haupt also wanted to thank Megan O'Toole, who had been thrown into the position of Selectboard Chair last year, for doing a very good job in that position.

This concluded the business of the Town of Braintree. The motion was made and seconded to adjourn the meeting. The meeting was adjourned at 11:56 a.m.

Respectfully submitted: Jessica M. Brassard, T.C.  
 Jessica M. Brassard, Town Clerk

Board of Selectmen:

Richard Bowen  
 Richard Bowen - Selectboard  
Loren Bent  
 Loren Bent - Selectboard

Keegan Haupt  
 Keegan Haupt - Selectboard  
Daniel Burson  
 Daniel Burson - Selectboard

Megan O'Toole  
 Megan O'Toole - SB Chair  
Jackson Evans  
 Jackson Evans - Moderator

## Town of Braintree, VT

A	E	E	T	N	E	I	G	H	B	O	R	R	L
O	E	S	U	O	H	G	N	I	T	E	E	M	E
B	M	O	E	I	G	A	O	U	S	U	E	G	T
C	O	U	N	T	R	Y	E	H	E	T	G	A	N
I	G	P	R	L	O	Y	A	L	T	Y	A	Y	U
A	R	E	M	N	Y	L	I	M	A	F	T	B	O
A	G	T	L	E	G	A	I	L	O	F	I	A	M
U	L	M	R	E	B	A	R	E	E	N	R	C	A
T	O	W	N	M	E	E	T	I	N	G	E	K	T
R	E	C	R	E	A	T	I	O	N	E	H	R	A
I	Y	N	C	O	M	M	U	N	I	T	Y	O	C
E	Y	G	E	Y	T	E	L	P	A	M	C	A	Y
M	E	Y	I	H	Y	E	U	L	K	E	I	D	G
Y	U	S	L	U	F	I	T	U	A	E	B	S	M

HERITAGE  
 FOLIAGE  
 LOYALTY  
 RECREATION  
 FAMILY  
 MAPLE  
 CATAMOUNT  
 MEETING HOUSE  
 COUNTRY  
 COMMUNITY  
 NEIGHBOR  
 TOWN MEETING  
 BEAUTIFUL  
 BACK ROADS

## SELECTBOARD REPORT

Once again this has been a busy year for those elected and appointed to serve the residents of Braintree. Below are some updates that voters may find of interest.

**Town meeting:** At Town Meeting in 2019, the voters again decided to try holding Town Meeting on the Saturday before the traditional Tuesday date. We received some positive feedback about this change, especially from folks that were able to attend the meeting because of the meeting not being during working hours. A few people also took advantage of the free childcare offered by the town. If you are reading this report, we hope that you will spread the word to your fellow Braintree friends and neighbors that town meeting will again be on Saturday this year and will be at the Braintree Elementary School. We will have some interesting town business to discuss, and again invite everyone to join us for a potluck lunch following the meeting.

**Fire services:** Following Town Meeting last year, we were able to successfully negotiate a contract between the Towns of Braintree and Randolph for Randolph to provide fire services to Braintree. The contract terms require Braintree to pay an equalized share of the fire department's annual operating budget and shall not include the debt service for the new village fire station but will include Braintree's equalized share of the annual depreciation of the village fire station building. This means that the cost of fire services for Braintree will remain about the same as it has in years' past. We will also be reimbursed if the fire department's expenses come in under budget for the fiscal year.

**Tannenberg Bridge:** At the risk of stealing a little of Jeff's thunder, this past summer we saw the completion of the Tannenberg Bridge project, which not only included a complete replacement of the bridge but also a re-layout of the road itself, which will make it easier and safer for the road to be maintained in the winter months. Jeff was able to work with the State to get a grant to cover the cost of the bridge replacement, so that the Town's share of the project was only \$20,000.

**Orange County Sheriff:** Earlier in 2019, a few residents approached the town about the possibility of contracting with the Orange County Sheriff to provide policing services to the Town of Braintree. The only police force serving Braintree at present is the Vermont State Police. The question of contracting with the Sheriff is on the warning this year and will be decided at Town Meeting. If any residents have questions about what these services would look like and the potential costs and benefits, please feel free to contact the Selectboard, or attend Town Meeting to hear more and decide for yourself.

**New Administrative Assistant:** In December of 2019, long time Administrative Assistant Holly Jarvis informed us that she would be moving to New York State with her family and therefore leaving her job with the Town. Holly has more than capably served the town for over a decade. Her professionalism, initiative, and knowledge of town business will indeed be missed. Fortunately, we were able to quickly hire Janice Russell to serve as the new Administrative Assistant, and in time to have in person training with Holly before she left. Janice has a wealth of experience that she brings to the job and has already been an absolute pleasure to work with. Please take a moment to stop by the town office and welcome Janice to our team.

Megan O'Toole – Chair  
Daniel Burson - Member  
Loren Bent – Member  
Keegan Haupt – Member  
Charles McMeekin - Member

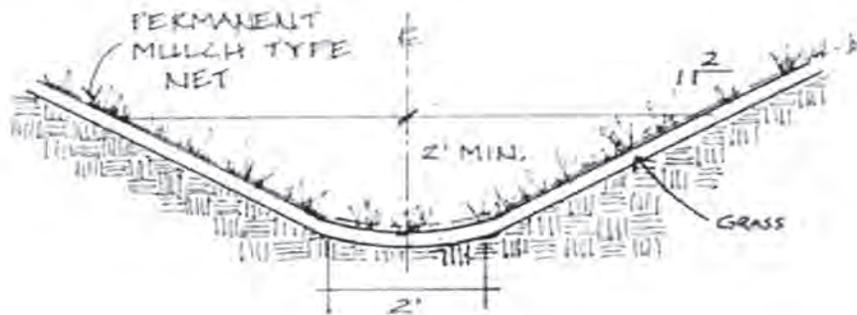
## FY19 Highway Report

There are grant opportunities again this construction year for road repairs/upgrades and for culvert/ditching upgrades. Last year I put in the town report that I had two grants pending. These did not happen. Bowen Hill being one is on hold due to tree removal issues and wet land that is involved. The second one, Thayer Brook, was put on the back burner because of flooding last April 2019.

I would like to take this time to explain to some of the grumbling's about how the highway department is doing the ditches on the grant projects that have been completed the last couple of years. In the spring of 1999, the Federal Emergency Management Agency adopted a new policy which required the adoption of codes and standards before a Public Assistance disaster declaration, in order to be eligible for certain FEMA benefits related to facility upgrades. As a result of that policy change, the Vermont Agency of Transportation and Vermont Emergency Management began working with FEMA, regional planning commissions, the Vermont Local Roads program, the Vermont League of Cities and Towns, and the Vermont Agency of Natural Resources on the development of a standard template of minimum codes and standards. By the summer of 1999, towns began adopting road and bridge codes and standards based on the template developed by this group.

### **Grass Lined Ditch;**

*Ditches with a slope less than 5% may be lined with with vegetation to prevent erosion, sediment, and dissipate velocity of runoff.*

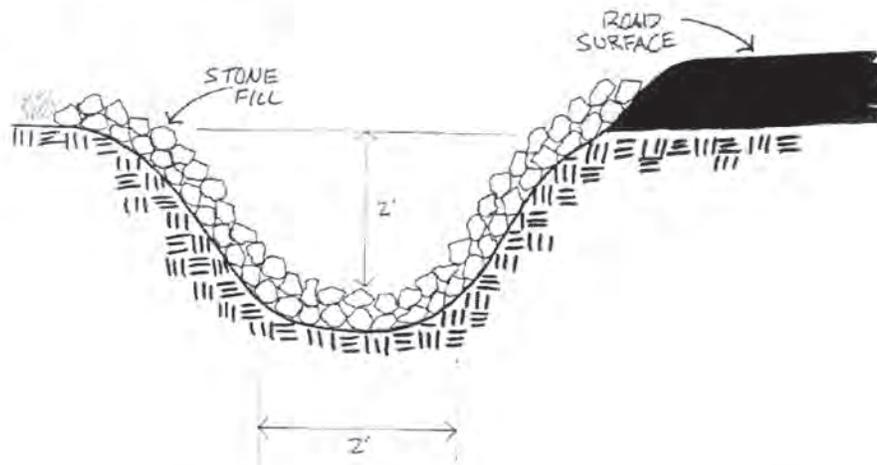


Act 64 of the 2001-2002 Legislative session modified 19 V.S.A. § 309b to include an incentive program which allowed for providing increased State share of funding to municipalities receiving grants under the Town Highway Class 2 Roadway and Town Highway Structures grants programs. In order to receive an additional 10% of State funding under each of these grants programs, municipalities need to meet two requirements. The first requirement was to adopt roadway and bridge codes and standards and the second requirement was to conduct and update a network infrastructure study.



*Walker/Peth Grant After pic.*

*Stone Lined Ditches; Ditches with a slope greater than 5% may need to be stone lined to provide adequate protection against erosion.*



Up until 2011, the only changes related to codes and standards since the development of the original template include a language modification that essentially prohibited a municipality from using a fiscal reason as a basis for modifying the standards for a particular project and the recent requirement to submit an annual certification of compliance. The certification of compliance was implemented following the series of FEMA declarations in 2008, when a number of municipalities that had adopted codes and standards could not produce a copy of their adoption documents when asked by FEMA.

Act 110 of the 2009-2010 Legislative session required that the Vermont Agency of Transportation work with municipal representatives to “revise the Agency’s current recommended town road and bridge standards to include a suite of practical and cost-effective Best Management Practices (BMPs) for the construction, maintenance, and repair of all existing and future town highways in order to address pollution caused by transportation-related storm water runoff.” Additionally, Act 110 amended 19 V.S.A. § 309b(a) & (b) requiring that municipalities must also submit the annual certification of compliance for town road and bridge standards in order to be eligible for receiving the additional 10% of State funding under the town highway structures and Class 2 roadway grants programs.

So in short the select board adopted VTrans Bridge and Road Codes and Standards so as to get extra monies with grants and to satisfy FEMA requirements for reimbursement for any declared disasters. I hope that this will help explain as to why we use VTrans recommendation on ditch designs. I also want to thank everyone for their patience and understanding for delays during road projects.

Jeff Masterson – Road Foreman/Road Commissioner

*“Is this the way to New York?”*



## TOWN CLERK REPORT – FY19

We had heat pumps installed in the town office this year. They have been very helpful with the heat and humidity and are also very quiet. In the beginning of FY20 we had the land surveys scanned and will be working on a new process for printing them. There will be Australian ballot voting on school issues and school budgeting on March 3rd, 2020 at the town office, from 9 a.m. – 7 p.m. The Presidential Primary will also be held at the same time and same place. Get out and vote!!

Jessica Brassard, Town Clerk

## DOG REGISTRATION INFORMATION – FY19

As always, dogs need to be re-registered every year. It is the law, as stated below, and does help return your beloved family member to you, if they should happen to slip away. The laws are the same from one town to the next. We do require a copy of your current rabies certificate. If you are unsure if we have a current copy or if your dog is due for a booster, please give us a call. There are several ways to get your dogs registered. You may drop your info with a check in the drop box; you can mail it in or you can call and make an appointment and we will gladly meet you after hours if you are unable to make it during normal business hours.

A dog or wolf-hybrid more than six months old must be registered, numbered, described, and licensed annually before April 1<sup>st</sup> in the office of the clerk of the municipality wherein the dog or wolf-hybrid is kept pursuant to Vermont Statute 20 V.S.A. §3581.

Registration Fees before April 1, 2020:

Spayed/Neutered dogs & wolf-hybrids.....\$4.00(town) + \$5.00(state) = \$9.00

Unaltered dogs & wolf-hybrids .....\$8.00(town) + \$5.00(state) = \$13.00

Registration Fees after April 1, 2020:

Spayed/Neutered dogs & wolf-hybrids.....\$6.00(town) + \$5.00(state) = \$11.00

Unaltered dogs & wolf-hybrids.....\$12.00(town) + \$5.00(state) = \$17.00

244 Dog Registrations	\$2,398.00
State Regulated Programs	<u>-\$1,171.00</u>
Total	\$1,227.00



# TOWN STATISTICS

## Marriages

<u>Name</u>		<u>Name</u>
Issenman, Pamela M.	to	Koch, Eric R.
Rantus, Sierra M.	to	Blanchard-Utton, Joshua R.
Blanchard, Lauren A.	to	Geno, Stephen W.
Green, Rachelle R.	to	McCauley, Paul J.

## Births

<u>Name</u>	<u>Sex</u>	<u>Parents</u>
Knipp, Violet E.	F	Knipp, Jennifer & Colt
Smith, Abigail V.	F	Smith, Sarah
Blanchard, Cameron S.	M	Rantus, Sierra & Blanchard-Utton, Joshua
Gaylord, Mya R.	F	Lowe, Averie & Gaylord, Brendan
Rogers, Remington S.	M	Conant, Kayla & Rogers, Jr., Mark
Daigneault, Grayson D.	M	Lake, Alyssa & Daigneault, Donovan
Persons, Ella E.	F	Persons, Grace & William
Sperry, Mikalena R.	F	Sperry, Meghan & Kavanaugh, Chad
Ferris, Isabelle J.	F	Pascarelli, Kellianne & Ferris, Joshua
Eaccarino, Layla S.	F	Bedell, Amanda & Eaccarino, Bryan
Griffen, Riley J.	M	Pratt, Celsi & Howe, Jr., Michael
Blanchard-Geno, Natalie J.	F	Blanchard, Lauren & Geno, Stephen

## Deaths

<u>Name</u>	<u>Age</u>
Bowen, Barbara M.	88
Meltzer, Dean B.	63
Dawson, Bruce	85
Sevigny, Leopold L., Jr.	56
Mears, Bruce A.	62

## Burials

<u>Name</u>	<u>Age</u>	<u>Cemetery</u>
Munyon, Brenda	66	Mountain View
Munyon, Bradley	72	Mountain View

This page is created from information that is received and recorded by the Town Clerk. If a community member is born or dies out of state that information is not recorded in the town records. At Town Meeting we will have a moment of silence for Braintree residents who have passed away this year. The list above will be read. If your family member or friend is not listed, and you would like them included in the moment of silence on Town Meeting Day please provide the Town Clerk with their full name or be sure to mention it at that time.

# LISTERS REPORT

**Town Wide Re-Appraisal Update:** This year saw the listers undertake what may best be described as the equivalent of the Super Bowl, Final Four, World Series and Daytona 500 all wrapped up in one: THE TOWN WIDE REAPPRAISAL! The Town of Braintree was ordered by the State of Vermont to conduct this reappraisal in 2016 when the ratio of our assessed values compared to the sale prices of properties reached a specific threshold. The cost to hire a firm to conduct this reappraisal is paid for by money provided by the State to the Town each year and held in a reserve fund. In July, Tom Cain and Sean Boyce, Certified Residential Appraisers at the Vermont Appraisal Company, began visiting all properties on which there are built structures. Over the summer and into the fall, the appraisers visited over 500 properties, meeting with the property owners when available, taking notes and exterior photographs and making updated assessments of each property. In addition to visiting a number of properties themselves, the listers worked behind the scenes scheduling visits, preparing copies of the old assessments and data collection sheets for the appraisers to take into the field, and generally organizing the big job of reassessing all properties in town.

There are still a small number of properties to visit which will be scheduled this winter. The majority of the winter and early spring will be spent by the appraisers working in the office entering data, creating new digital sketches of structures, compiling photographs and completing the work of reassessing Braintree's properties. This work will be completed by March 31, 2020. Prior to finalizing this new Grand List, property owners will receive a "Change of Appraisal Notice". This document will show the newly assessed value of your property alongside your property's previous value. The letter will also include detailed instructions on how to request a grievance hearing if you disagree with the new assessment. We anticipate holding grievance hearings in the month of June, though specific dates have yet to be scheduled.

**Property Sales & Annual Equalization Study:** Property sales continued their moderate upward trend in 2019, with sale prices rising slightly on average over the course of the year. This upward trend in prices is reflected in the numbers of the COD and CLA as calculated through the State's Annual Equalization Study.

Each year the Vermont State Department of Property Valuation & Review (PVR) works with the listers to calculate two figures: the Common Level of Appraisal (CLA) and the Coefficient of Dispersion (COD). The CLA measures how the town's assessed values compare to the prices for which property sold. A CLA of 100% means that all properties sold at exactly their listed value. A CLA of 100% is nearly impossible to achieve. The town's CLA is used by the state to equalize the education taxes statewide in order to ensure that properties of equal value pay equal taxes. The CLA is applied to the town's grand list in order to create an "equalized education property value". This year, our CLA increased slightly from 101.45% to 102.29%. The COD is a measure of equity that shows how fairly property taxes are distributed within town. A high COD (above 20%) indicates that some tax payers are paying more than their share of taxes and some are paying less. This year our COD decreased from 11.78% to 9.77%.

**Homestead Declarations:** A reminder to all home-owning residents to *file a Homestead Declaration Form by April 15, 2020*. Failure to do so may result in a penalty and being taxed at the non-residential educational tax rate.

As always, the Board of Listers is here to serve the community. If you have any questions or concerns about your property please contact the listers through any of the following ways:  
Office Hours: Tuesday 8:00am – 12:00. Phone: 728-9787x5. Email: [braintreelisters@gmail.com](mailto:braintreelisters@gmail.com)

Respectfully submitted: Jackson Evans, Derek O'Toole, Heather Fernandes

## Planning Commission report for the 2020 Town meeting report

The Planning Commission has continued its work to revise and update Braintree's Town Plan. Town plans are the foundational document for town planning and zoning and must be revised every eight years. While grateful for some assistance from the Two Rivers-Ottawaquechee Regional Commission we've taken on this last phase of the project ourselves.

This year our work has focused on several aspects of the plan. First is the need to protect Braintree's 'high priority forest blocks' in order to prevent forest fragmentation and maintain wildlife corridors. Second is increasing resiliency to the hazards of flooding that are likely to increase with climate change. Braintree is vulnerable to both inundation and flash (aka sidehill) flooding. Third is the designation of the area of town on Route 12A and adjacent to the border with Randolph as a village settlement. And finally is the need to put Braintree's future development in the context of the wider Two Rivers-Ottawaquechee region and our neighboring towns. Braintree is an important 'bedroom community' for our region and a valued resource for small farming, home businesses and recreation for all and our future planning must be done in cooperation with our neighbors. As we consolidate the final drafts of Braintree's revised Town Plan, we are working to simplify the document and make it accessible to all and truly reflective of the values of our community.

We welcome public input and comments! Remember that the Planning Commission's next task will be a revision of Braintree's Zoning Ordinance, a document that can have direct effects on residents. Please consider attending one of our meetings on the second Thursday of the month at 7 pm in the Town Offices. Or contact a PC member to ask questions and express your opinions!

Current Planning Commission members:

- Joan Richmond-Hall, chair
- Jenn Phipps
- Malcom Fitzpatrick
- Jackson Evans
- Paul Kendall

Finally, we thank Nathan Cleveland for his service on the Planning Commission for the past several years. Work on town committees is true service to our community.



## **REPORT OF THE DEVELOPMENT REVIEW BOARD**

The Development Review Board has had a relatively quiet year, with only several requests for consideration, although as usual these cases have presented interesting characteristics and suggested areas for improvement in our bylaws.

Of primary concern was a subdivision request for a parcel on DuClos Road. This property, as is the case with many in our Town, features somewhat challenging topography and involved a stream, which raised issues of drainage and eccentric property lines. It was felt that neither issue was adequately addressed in the current bylaws, and a suggestion was made to the Planning Commission that these issues be addressed in the next review of our Town Bylaws.

We are sorry to lose our Zoning Administrator of the past several years, Holly Jarvis. Her diligence in preparing materials and researching information for us has been very helpful in assisting our deliberations. We wish her well in her future endeavors.

DRB Hearings and/or meetings are usually held as needed on the fourth Thursday of the month at 7 pm at the Town Office, although we can usually reschedule a monthly meeting or schedule an extra session upon request if the regular date is inconvenient.

Robert Moyer  
Joan Richmond-Hall  
Jennifer Phipps  
Malcolm FitzPatrick  
Linda Doane  
Steve Zind

### **Braintree Zoning Administrator**

This report will serve as a final good-bye to all of you! As many people already know I am moving out of state. I appreciated all the kind words, cards and reminiscing with residents and co-workers as my final days here approached. Hopefully by the time Town Meeting is here there will be a new Zoning Administrator for you all to meet!

There were 20 permits requested this year. Many of them were just sheds and porches. There were 5 subdivision or lot line adjustments issued, which is a bit more than normal. As well as 2 permits for houses issued, although 1 of them was to replace an existing house.

If you are planning a project, be sure to pick up a building permit application or print one on [braintreevt.com](http://braintreevt.com) under the zoning tab.

It was a pleasure working with all of you!

Holly Jarvis

## BRAINTREE CONSERVATION COMMISSION

The membership of the Conservation Commission has remained the same over the past year. At our organizational meeting last March, Tom Cooch was reelected as chair, Linda Morse as secretary, and Sandy Stephen as vice-chair. Linda stepped down as Secretary the following month and Joan Richmond-Hall took on that role.

One important achievement of our organization in 2019 was the start of collaboration with other local conservation commissions. During the first half of the year we co-hosted two public presentations with the Randolph Conservation Commission. The first of these talks and slide shows was in February on deer yards. The second took place in April and the topic was vernal pools. Neither of our presenters charged a fee and both talks were well attended. Plans for another similar collaboration this February are underway.

Brookfield created a conservation commission at its Town Meeting last year and it was able to join with the Braintree and Randolph commissions in fighting the invasion of Poison Parsnip along Route 12. We had been cutting down the plants in June and July the previous two summers. This year we enlisted the help of local weed expert Mike Bald and pulled plants out by the roots. Approximately 2000 plants were pulled during the month that they blossom.

There are still lots of viable seeds left in the ground from previous years and more will likely be spread by DOT mowers. But this was a significant start in controlling a dangerous invasive species.

The efforts at non-chemical eradication of another invasive, Japanese Knotweed, which in 2018 at the Thayer Brook Natural Area seem to be proving successful. Patches of knotweed had been dug out and the area covered with several layers of donated old carpeting. The rugs held together during the winter. Although knotweed shoots did creep out at the edges, the plants did not penetrate the rugs themselves. There is a possibility that by continuing over the next several years to keep new shoots from developing and leafing out, the roots will eventually give up.

A picnic table donated by Abel Mountain was installed at Thayer Brook Natural Area. Several work parties were held there to clear out wild chervil and keep the knotweed down. Thayer Brook Natural Area is becoming a pleasant public place.

Other activities of the Conservation Commission have included the following:

- Participating in White River Partnership work parties and recreational events
- Monitoring water-quality of the swimming hole at the junction of the Third Branch and Riford Brook
- Monitoring amphibian road crossings
- Participating in a Central Vermont Christmas Bird Count
- Continuing to publish a newsletter (2 issues in 2019)

Respectfully submitted,

Tom Cooch  
Linda Morse  
Joan Richmond-Hall

Paul Shriver  
Sandy Stephen

## ECFiber (East Central Vermont Telecommunications District)

Braintree is a member of ECFiber, Vermont's first Communications Union District. ECFiber is owned by its 24 member municipalities, but under Vermont law the District's operations, capital expenditures, etc. cannot be subsidized from local taxes.

In December of 2019, the District completed a \$10.0 million offering of revenue bonds to cover 2019-2020 capital expenditures, to complete design and pole preparation work for the remainder of the 23 active towns fiber-optic cable network in 2020.

As of Dec. 31, 2019, ECFiber has completed over 1000 miles of active fiber-optic network in all or part of 22 member towns, serving more than 4100 customers. ECFiber added over 1000 new customers throughout its network in 2019, including over 1500 new subscriptions, of which 39 were added in Braintree.

Unserved areas continue to be our top priority. In 2019 we built out six towns border-to-border, chosen based on town-wide signups. These were: Braintree, Brookfield, Granville, Hancock, Rochester, and Stockbridge. Next year's build includes remaining parts of: Bethel, Chelsea, Norwich, Randolph, Reading, Sharon, Royalton, Tunbridge, Vershire, and Woodstock. The Governing Board is also beginning a process to evaluate adding towns to the system, as several neighboring towns have expressed an interest to join. Any new towns added would be constructed after 2021 when Hartford, the last of the original 23 active towns is expected to be constructed.

ECFiber plans to continue to raise capital through the municipal bond market in 2020 and to complete the total 1400 miles of network covering all underserved locations in its 23 active towns by 2021.

Beginning in 2020, ECFiber is pleased to state it is **reducing** its cost for Basic service (25Mbps symmetrical up and download speeds) and increasing its speeds for Standard, Ultra and Wicked Fast service levels from 50Mbps to 100, 200Mbps to 300, and 700Mbps to 800 respectively. Again, all speeds are symmetrical – upload and download. While we had to for the first time in 8 years increase our prices slightly for these services, and for our phone service, the features and service quality are improved.

ECFiber offers reliable and the best available speeds for high-speed internet, along with voice over internet protocol (VOIP) phone services. Other features of ECFiber services are:

- Simple, stable pricing with no contracts, fine print, or data caps.
- Local and personable customer service. During business hours, phones are answered by an employee without an automated queue.
- Local ownership and control: Governing Board members appointed by their Select Boards advocate for their towns' concerns and meet monthly to set District policy.
- Community services. For example, ECFiber provides its highest level of service to over 25 community anchor institutions for its lowest monthly fee.

For additional information, visit the website, email or call the office at (802) 763-2262, or contact Braintree's delegate to the ECFiber Governing Board at [braintree@ecfiber.net](mailto:braintree@ecfiber.net). We are looking for an alternate delegate. If you're interested, please contact us!

Respectfully submitted,  
Jackson Evans

## Braintree Emergency Management 2019

During 2019 the Braintree Emergency Management effort monitored several potentially dangerous situations (flooding, snow and wind storms) but did not find it necessary to declare a Town emergency.

The Town emergency preparedness effort has done the following during 2019:

- Participated in trouble shooting the new telephone system in the Town Office/ Emergency Operations Center. The phone system is now operating as originally planned for both the Town staff and Emergency Management team.
- Continued to seek town people to participate in the emergency preparedness effort.
- Set up tables at the Braintree Town Meeting and presented information on emergency preparedness to the Selectboard.
- Posted VTAAlert warnings on the Town website to warn town residents of impending storms.
- Periodically exercised the Emergency Generator at the Town Hall to keep it in operational form.
- Exercised the Emergency Management personnel and equipment in the Town Emergency Operations Center at the Town Office.
- Conducted monthly tests of the radios in order to develop experience with the operation and use of the equipment.
- Expanded the radio network to cover the Riford Brook/Thayer Brook area. While we have a radio cached in Mobile Acres, we are still seeking a person willing to be the emergency radio operator for this critical area.

If a Braintree Town emergency occurs, and your section of town is cut off or isolated, locate the following people to establish emergency radio contact with the Town Emergency Operation Center:

- East Braintree – Richard Bowen
- Lower Peth Road – Derek O’Toole
- Upper Peth Road – Tom Cooch
- Braintree Hill – Tim Caulfield
- West Braintree – Rick Grant
- Thayer Brook Road/Upper Riford Brook Road – Chris Kirchof
- Mobile Acres/Lower Riford Brook Road – To be determined, Town Office/EOC if it can be reached.

The Braintree Emergency Director is working to fill the remaining positions in the Town Emergency Response team, arrange training courses, and conduct training exercises to enhance Town response capabilities. Anyone wishing to help with the Town emergency response efforts should contact Tim Caulfield, the Braintree Emergency Management Director at 728-2587.

We would like to thank Rick Grant, Rich Doolen, April Spinks, Tom Cooch, Richard Bowen, Lin Brown, Derek O’Toole, Gene Bianco, Moran Easton, Holly Jarvis, Chris Kirchof and Brian Jones for working on the Braintree emergency preparedness effort during the 2019 fiscal year.

## TREASURER REPORT – FY19

**Current taxes are due March 16, 2020. We will have extended hours that day only – 7:30 a.m. to 6 p.m.** You can drop your payment in the drop box; you can mail it or you can call and make an appointment for a time that is more convenient for you. You may also pay with credit card. There is a fee to use a card but it is less expensive than being delinquent. If you would like a receipt, please remember to send a self-addressed stamped envelope with your payment.

Financially, the town is looking really healthy. We continue to have positive yearly audits with assurances that we are doing things correctly and moving in the right direction.

### Filing Your Homestead Declaration (HS-122)

All residents of Vermont must file a Homestead Declaration (HS-122) with the Vermont state tax department. This must be done every year before April 15<sup>th</sup> and can be done separate from your income tax filing. If you are filing your income tax information late – still file your HS-122 before April 15<sup>th</sup>. You can file and find answers to your questions at <https://tax.vermont.gov/property-owners/homestead-declaration/filing-checklist>. This is the only way that your property tax is billed out at the homestead rate. Anyone who has not filed their HS-122 will be billed at the non-residential rate. There is nothing your town clerk/treasurer/lister can do for you. You must contact the tax department if you feel you have filed but are showing non-residential on your tax bill. Also, file your Property Tax Adjustment Claim (HI-144) at the same time for a possible rebate on your property tax.

Jessica Brassard, Treasurer



Photo Credit – Love Life Photography – Lisa Allard, Braintree Resident

**Sullivan, Powers & Co., P.C.**  
CERTIFIED PUBLIC ACCOUNTANTS

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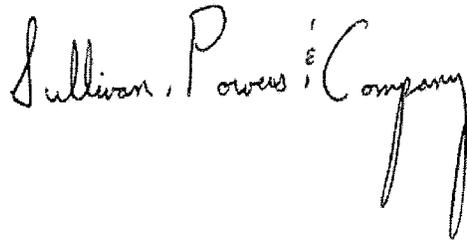
Fred Duplessis, CPA  
Richard J. Brigham, CPA  
Chad A. Hewitt, CPA  
Wendy C. Gilwee, CPA  
VT Lic. #92-000180

January 14, 2020

Selectboard  
Town of Braintree, Vermont  
932 VT Route 12A  
Braintree, VT 05060

We have audited the financial statements of the Town of Braintree, Vermont as of and for the year ended June 30, 2019. Our opinion on the governmental activities, each major fund and aggregate remaining fund information, which collectively comprise the basic financial statements of the Town of Braintree, Vermont, was unqualified.

The financial statements and our report thereon will be available for public inspection at the Town Office.

A handwritten signature in black ink that reads "Sullivan, Powers & Company". The signature is written in a cursive, flowing style with a long, vertical flourish at the end of the word "Company".

## AUDITORS REPORT

In addition to the composition of our board having remained unchanged for many years, the Auditors have been fortunate in having been able to work with the same highly competent and cooperative Town Employees, one of whom has now left. We are grateful to Holly Jarvis for all her years of service and will miss her. We look forward to working with Janice Russell in the years to come.

The procedure manuals we have developed for our local auditing of the Town’s finances are nearly complete, but a few are in need of revision as our banking practices evolve. There have been changes made in order to yield larger interest income, but which also result in more complex reconciliations.

We continued to review all the components of the Town’s finances and reporting as recommended by the Vermont League of Cities and Towns (VLCT), and believe that the financial situation presented in the current Town Report for Fiscal Year 2019 is accurate.

Sullivan, Powers & Co. conducted the professional audit of the Town’s finances in November. Their draft report has been received and it again indicates that our reporting for Fiscal Year 2019 is essentially correct and accurately reflects the financial condition of the Town. This evaluation was “unqualified,” also known as a “clean opinion” – the highest you can get.

Stephanie Barrett  
 Lin Brown  
 Tom Cooch

### SCHEDULE OF TOWN INDEBTEDNESS - FY19

Notes Payable Date Issued	Maturity Date	Interest Rate	Balance 7/1/2018	New Borrowing	Loan Repayments	Balance 6/30/2019
2016 Mack Truck 10/16/2015	9/15/2020	2.60%	\$66,855.74	\$0.00	\$29,383.35	\$37,472.39
2017 JD Loader 9/20/2017	9/20/2020	2.75%	\$56,816.83	\$0.00	\$24,820.96	\$31,995.87
2019 Mack Truck 12/18/2018	12/18/2023	2.90%	\$0.00	\$145,000.00	\$14,226.78	\$130,773.22
Capital Budget - #2 6/20/2017	6/20/2020	2.75%	\$54,044.30	\$0.00	\$26,659.65	\$27,384.65
<b>Totals</b>			<b>\$177,716.87</b>	<b>\$145,000.00</b>	<b>\$95,090.74</b>	<b>\$227,626.13</b>

**Balance Sheet - General Fund**

ASSETS		June 30, 2019
10-1011-00.00	RNB Checking (2030254)	9,218.28
10-1012-00.00	LSB-Tax Sale Escrow (6610)	0.09
10-1015-00.00	MSB Sweep-Gen'l Fund (267	601,492.84
10-1100-00.00	Petty Cash	150.00
10-1101-00.00	Taxpayer Change Fund	150.00
10-1201-00.00	2007 Property Taxes	403.96
10-1202-00.00	2006 Property Taxes	199.01
10-1210-00.00	2010 Property Taxes	367.40
10-1212-00.00	FY2012 Property Taxes	113.51
10-1213-00.00	FY2013 Property Taxes	1,927.78
10-1216-00.00	FY2016 Property Taxes	582.45
10-1217-00.00	FY2017 Property Taxes	5,230.30
10-1218-00.00	FY2018 Property Taxes	20,755.65
10-1219-00.00	FY2019 Property Taxes	66,045.92
10-1220-00.00	Del Tax Interest Rec	6,801.69
10-1230-00.00	Del Tax Penalty Rec	7,650.17
10-1245-00.00	Allowance for Del Taxes	(1,600.00)
10-1300-00.00	Due To/From Other Funds	(359,420.50)
10-1400-00.00	Prepaid Expenses	87,123.80
10-1450-00.00	Cash In Transit	3,188.08
Total Assets		----- 450,380.43 =====
LIABILITIES		
10-2000-00.00	Accounts Payable	17,779.15
10-2000-00.05	Accounts Payable -- Audit	5,008.15
10-2001-00.00	Deferred Tax Revenue	88,000.00
10-2005-00.00	Prop Tax Overpayments	6,561.90
10-2015-00.00	Due To Delinquent Tax Col	7,650.17
10-2100-25.00	Health Ins Payable	(4,852.73)
10-2100-00.00	Accrued Payroll & Taxes	6,300.30
10-2320-05.00	Due to State - Dogs	36.00
10-2320-10.00	Due to State - Rabies	9.00
Total Liabilities		----- 126,491.94 -----
FUND BALANCE		
10-2998-00.00	Fund Balance	245,335.50
Total Prior Years Fund Balance		245,335.50
Fund Balance Current Year		78,552.99
Total Fund Balance		----- 323,888.49 -----
Total Liabilities, Reserves, Fund Balance		----- 450,380.43 =====

## FY2019 ACTUALS AND FY2021 BUDGET

Account	Budget FY - 2019	Actual FY-2019	Budget FY - 2020	Budget FY - 2021
<b>10-30 Taxes</b>				
10-3001-00.00 Current Taxes	957,121.00	933,214.74	975,414.96	
10-3054-00.00 Delinquent Tax Interest	10,000.00	8,529.10	10,000.00	10,000.00
10-3056-00.00 Delinquent Tax Penalty	9,000.00	9,907.36	9,000.00	9,000.00
10-3061-00.00 PILOT	105.00	78.89	100.00	80.00
10-3064-00.00 Education Billing Fee	-	2,960.26	2,000.00	2,000.00
10-3065-00.00 1% Late File	-	752.31	500.00	500.00
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<b>Total Taxes</b>	<b>976,226.00</b>	<b>955,442.66</b>	<b>997,014.96</b>	<b>21,580.00</b>
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<b>10-32 State of Vermont</b>				
10-3205-00.00 Hold Harmless	125,000.00	132,106.00	127,000.00	130,000.00
10-3210-00.00 Railroad Tax	3,000.00	3,550.81	3,000.00	3,500.00
10-3215-00.00 AOT	88,000.00	88,081.18	88,000.00	88,000.00
10-3216-00.00 Civil Fines	-	33.75	-	-
10-3223-00.00 Equalization Study	700.00	719.00	700.00	700.00
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<b>Total State of Vermont</b>	<b>216,700.00</b>	<b>224,490.74</b>	<b>218,700.00</b>	<b>222,200.00</b>
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<b>10-33 Restricted Grants</b>				
10-3340-00.00 Better Roads Grant	-	8,000.00	-	-
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<b>Total Restricted Grants</b>	<b>-</b>	<b>8,000.00</b>	<b>-</b>	<b>-</b>
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<b>10-36 Fees &amp; Permits</b>				
10-3610-00.00 Junkyard Licenses	-	-	-	-
10-3615-00.00 Clerk Fees	9,000.00	7,146.50	9,000.00	9,000.00
10-3620-00.00 Dog Licenses	1,200.00	1,300.00	1,200.00	1,200.00
10-3625-00.00 Marriage Licenses	50.00	70.00	50.00	50.00
10-3630-00.00 DMV	75.00	84.00	75.00	75.00
10-3635-00.00 Over Weight Permits	200.00	260.00	200.00	200.00
10-3655-00.00 Zoning Permits	1,000.00	800.00	1,000.00	1,000.00
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<b>Total Fees &amp; Permits</b>	<b>11,525.00</b>	<b>9,660.50</b>	<b>11,525.00</b>	<b>11,525.00</b>
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<b>10-37 Other GF Revenue</b>				
10-3705-00.00 Rochester Hollow	6,000.00	12,275.84	6,000.00	6,000.00
10-3708-00.00 Town Report	750.00	698.50	750.00	700.00
10-3710-00.00 Town Hall Rentals	1,000.00	1,200.00	1,000.00	1,000.00
10-3730-00.00 Scrap Metal Sales	-	-	-	-
10-3735-00.00 Sweep Interest	600.00	3,389.36	1,200.00	3,000.00
10-3735-00.05 LSB-Treasurer Interest	-	4.72	-	-
10-3750-00.00 Misc Income	-	2.75	-	-
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<b>Total Other GF Revenue</b>	<b>8,350.00</b>	<b>17,571.17</b>	<b>8,950.00</b>	<b>10,700.00</b>
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<b>Total Revenues</b>	<b>1,212,801.00</b>	<b>1,215,165.07</b>	<b>1,236,189.96</b>	<b>266,005.00</b>
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## FY2019 ACTUALS AND FY2021 BUDGET

Account	Budget FY - 2019	Actual FY-2019	Budget FY - 2020	Budget FY - 2021
<b>10-4000 Executive</b>				
10-4000-10.00 Selectboard Salaries	7,100.00	7,100.04	7,100.00	7,100.00
10-4000-10.05 Admin. Assistant Wages	26,863.00	28,296.30	29,479.45	29,668.28
10-4000-10.10 Admin Asst & Hghwy Merit	8,700.00	-	-	-
10-4000-10.30 Admin. Assistant Overtime	-	-	2,332.44	2,347.38
10-4000-20.00 FICA/Medicare	2,598.00	2,700.57	2,434.00	2,449.20
10-4000-22.00 Admin. Asst. Retirement	1,075.00	1,163.01	1,431.00	1,440.70
10-4000-24.00 Health Insurance	16,531.00	16,370.58	17,028.33	18,905.62
10-4000-25.00 Transfer to Health Benefit	3,110.00	3,110.00	3,502.52	2,484.01
10-4000-30.00 Transfer To Capital Res	8,000.00	8,000.00	8,000.00	8,000.00
10-4000-70.00 Dues Subscripts & Misc	4,259.00	4,259.00	4,400.00	4,400.00
10-4000-80.00 Mileage	450.00	409.04	450.00	450.00
10-4000-81.00 Training	500.00	30.00	250.00	250.00
10-4000-82.00 Town Report	1,350.00	1,397.00	1,350.00	1,350.00
10-4000-84.00 Green Up Day	1,100.00	1,295.66	750.00	750.00
10-4000-87.00 Property Tax Abatements	3,500.00	-	-	3,000.00
10-4000-88.00 Tax Sale Property Expense	800.00	-	-	2,000.00
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<b>Total Executive</b>	<b>85,936.00</b>	<b>74,131.20</b>	<b>78,507.74</b>	<b>84,595.19</b>
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<b>10-4200 Town Clerk</b>				
10-4200-10.00 Town Clerk Wages	18,798.00	18,861.35	19,273.28	19,945.69
10-4200-10.05 Assist Town Clerk Wages	4,500.00	2,056.61	4,500.00	4,500.00
10-4200-10.10 Ballot Clerk Wages	150.00	-	150.00	150.00
10-4200-20.00 FICA/Medicare	1,782.00	1,521.98	1,819.00	1,525.85
10-4200-22.00 Town Clerk Retirement	775.00	775.58	820.00	897.56
10-4200-24.00 Health Insurance	9,446.00	9,354.66	9,730.47	10,803.21
10-4200-25.00 Transfer to Health Benefit	1,775.00	1,775.00	2,001.44	1,427.59
10-4200-68.00 Vault Supplies	1,200.00	516.74	1,200.00	1,200.00
10-4200-70.00 Dues & Subscriptions	65.00	27.50	65.00	65.00
10-4200-72.00 Elections/Town Meeting	50.00	50.00	50.00	50.00
10-4200-81.00 Training	260.00	55.00	260.00	260.00
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<b>Total Town Clerk</b>	<b>38,801.00</b>	<b>34,994.42</b>	<b>39,869.19</b>	<b>20,879.21</b>
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<b>10-4400 Auditing</b>				
10-4400-10.00 Auditors Salaries	500.00	-	500.00	500.00
10-4400-20.00 FICA/Medicare	38.00	-	39.00	39.00
10-4400-35.00 Professional Audit	15,000.00	14,430.00	15,000.00	15,000.00
10-4400-36.00 Contracted Services	1,500.00	-	1,500.00	1,500.00
10-4400-80.00 Mileage	-	-	100.00	100.00
10-4400-81.00 Training	130.00	-	-	-
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<b>Total Auditing</b>	<b>17,168.00</b>	<b>14,430.00</b>	<b>17,139.00</b>	<b>17,139.00</b>
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<b>10-4500 Delinquent Tax Collecting</b>				
10-4500-10.00 Wages	9,000.00	9,682.19	9,000.00	9,000.00
10-4500-20.00 FICA/Medicare	689.00	740.68	689.00	689.00
10-4500-81.00 Training	65.00	-	65.00	65.00
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<b>Total Delinquent Tax Collecting</b>	<b>9,754.00</b>	<b>10,422.87</b>	<b>9,754.00</b>	<b>9,754.00</b>
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## FY2019 ACTUALS AND FY2021 BUDGET

Account	Budget FY - 2019	Actual FY-2019	Budget FY - 2020	Budget FY - 2021
10-4700 Treasurer				
10-4700-10.00 Treasurer Salary	19,443.00	19,879.65	19,923.54	21,054.38
10-4700-10.05 Asst. Treasurer Salary	2,750.00	882.95	2,750.00	2,750.00
10-4700-20.00 FICA/Medicare	1,698.00	1,507.14	1,525.00	1,610.66
10-4700-22.00 Retirement	802.00	802.10	847.00	947.45
10-4700-24.00 Health Insurance	9,447.00	9,354.60	9,730.47	10,803.21
10-4700-25.00 Transfer to Health Benefit	1,775.00	1,775.00	2,001.44	1,427.59
10-4700-37.00 Bank Service Charges	700.00	420.00	600.00	600.00
10-4700-70.00 Dues & Subscriptions	50.00	27.50	50.00	50.00
10-4700-81.00 Training	260.00	30.00	180.00	180.00
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Total Treasurer	36,925.00	34,678.94	37,607.45	39,423.29
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10-4800 Planning & Zoning				
10-4800-10.00 Zoning Admin Wages	4,000.00	4,041.22	4,211.35	4,036.00
10-4800-20.00 FICA/Medicare	306.00	308.12	323.00	308.00
10-4800-22.00 Retirement	165.00	166.63	179.00	181.00
10-4800-24.00 Health Insurance	2,362.00	2,338.62	2,432.62	2,700.80
10-4800-25.00 Transfer to Health Benefit	445.00	445.00	500.36	371.17
10-4800-32.00 Advertising	100.00	65.13	100.00	100.00
10-4800-68.00 Supplies	25.00	-	25.00	75.00
10-4800-80.00 Mileage	100.00	74.34	75.00	75.00
10-4800-81.00 Training	260.00	60.00	180.00	180.00
10-4800-85.90 Zoning & Planning Grants	1,000.00	-	1,500.00	-
10-4800-85.95 Hazard Mitigation Plan	-	-	-	-
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Total Planning & Zoning	8,763.00	7,499.06	9,526.33	8,026.97
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10-4900 Listers				
10-4900-10.00 Lister's Wages	7,000.00	3,712.71	11,000.00	7,500.00
10-4900-20.00 FICA/Medicare	536.00	284.00	700.00	600.00
10-4900-36.00 Contracted Services	1,500.00	1,455.00	1,500.00	1,600.00
10-4900-70.00 VT Marshall Swift Tables	300.00	-	1,500.00	500.00
10-4900-80.00 Mileage	150.00	299.31	250.00	150.00
10-4900-81.00 Training	250.00	60.00	250.00	200.00
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Total Listers	9,736.00	5,811.02	15,200.00	10,550.00
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10-5000 Town Office				
10-5000-30.00 Transfer to Cemetery Fund	12,500.00	12,500.00	12,500.00	12,500.00
10-5000-32.00 Adv & Public Notices	400.00	250.86	400.00	400.00
10-5000-35.00 Professional Services	9,000.00	6,238.38	7,000.00	9,000.00
10-5000-36.00 Service Contracts	600.00	390.64	600.00	600.00
10-5000-40.00 Electricity	1,250.00	1,503.42	1,250.00	1,500.00
10-5000-41.00 Heat	1,600.00	819.73	1,600.00	1,250.00
10-5000-42.00 Office Equipment	3,500.00	1,991.97	800.00	-
10-5000-43.00 Telephone	950.00	2,577.07	2,500.00	2,500.00
10-5000-44.00 Postage	1,600.00	1,081.72	1,600.00	1,600.00
10-5000-50.00 Building Maintenance	-	1,431.13	500.00	500.00
10-5000-51.00 Solid Waste	2,000.00	733.15	3,000.00	1,500.00
10-5000-68.00 Office Supplies	3,000.00	2,275.78	2,000.00	2,000.00
10-5000-68.05 Custodial Supplies	150.00	38.28	100.00	100.00

## FY2019 ACTUALS AND FY2021 BUDGET

Account	Budget FY - 2019	Actual FY-2019	Budget FY - 2020	Budget FY - 2021
10-5000-69.00 IT Software & Support	4,420.00	2,757.89	2,000.00	5,800.00
<b>Total Town Office</b>	<b>40,970.00</b>	<b>34,590.02</b>	<b>35,850.00</b>	<b>39,250.00</b>
10-5200 Town Hall				
10-5200-10.00 Custodian	400.00	175.00	400.00	400.00
10-5200-30.00 Transfer to Town Hall Res	-	4,560.00	-	-
10-5200-40.00 Electricity	700.00	647.98	700.00	700.00
10-5200-41.00 Heat	1,200.00	1,725.60	1,200.00	1,200.00
10-5200-43.00 Telephone	470.00	492.32	500.00	500.00
10-5200-52.00 Grounds Maintenance	600.00	560.00	600.00	600.00
10-5200-67.00 Repairs & Maintenance	5,000.00	440.00	5,000.00	5,000.00
10-5200-68.00 Cleaning Supplies	25.00	105.37	25.00	100.00
<b>Total Town Hall</b>	<b>8,395.00</b>	<b>8,706.27</b>	<b>8,425.00</b>	<b>8,500.00</b>
10-5300 Tree Warden				
10-5300-10.00 Tree Warden Wages	500.00	75.00	500.00	500.00
10-5300-20.00 FICA/Medicare	38.00	5.73	39.00	39.00
10-5300-76.00 Tree Trimming/Removal	500.00	-	1,000.00	500.00
10-5300-80.00 Mileage	100.00	14.50	100.00	100.00
10-5300-81.00 Training	40.00	-	40.00	40.00
<b>Total Tree Warden</b>	<b>1,178.00</b>	<b>95.23</b>	<b>1,679.00</b>	<b>1,179.00</b>
10-5400 Conservation Commission				
10-5400-68.00 Supplies	-	-	100.00	100.00
10-5400-70.00 Dues & Membership Fees	-	-	50.00	50.00
10-5400-81.00 Training	250.00	-	250.00	250.00
10-5400-81.20 Presentations & Events	250.00	-	100.00	100.00
<b>Total Conservation Commission</b>	<b>500.00</b>	<b>-</b>	<b>500.00</b>	<b>500.00</b>
10-5500 Health Officer				
10-5500-10.00 Health Officer's Wages	300.00	-	300.00	300.00
10-5500-20.00 FICA/Medicare	23.00	-	23.00	23.00
10-5500-68.00 Supplies	150.00	-	100.00	100.00
10-5500-80.00 Mileage	100.00	-	100.00	100.00
10-5500-81.00 Training	60.00	-	60.00	60.00
<b>Total Health Officer</b>	<b>633.00</b>	<b>-</b>	<b>583.00</b>	<b>583.00</b>
10-5600 Town Insurance				
10-5600-46.15 Property & Liability	9,800.00	8,675.80	8,500.00	8,000.00
10-5600-46.20 Worker's Compensation	300.00	300.32	300.00	300.00
10-5600-46.25 Unemployment Insurance	600.00	348.00	400.00	400.00
10-5600-46.30 Short Term Disability Ins	40.00	56.76	60.00	60.00
<b>Total Town Insurance</b>	<b>10,740.00</b>	<b>9,380.88</b>	<b>9,260.00</b>	<b>8,760.00</b>
10-5700 Emergency Services				
10-5700-10.00 Ambulance	82,211.00	80,354.52	78,498.00	74,760.00

## FY2019 ACTUALS AND FY2021 BUDGET

Account	Budget FY - 2019	Actual FY-2019	Budget FY - 2020	Budget FY - 2021
10-5700-10.05 Fire Department	61,914.00	63,174.75	81,473.00	70,733.00
10-5700-10.10 Constable Wages	500.00	-	500.00	500.00
10-5700-20.00 FICA/Medicare	38.00	-	39.00	39.00
10-5700-53.00 Dry Hydrant	700.00	-	700.00	700.00
10-5700-54.05 Emergency Generator	800.00	520.00	400.00	500.00
10-5700-55.00 Dog Impoundment Fees	200.00	543.70	200.00	200.00
10-5700-67.00 Emergency Radio & Maint	2,100.00	50.00	600.00	250.00
10-5700-68.00 Supplies	1,000.00	1,327.40	1,000.00	1,000.00
10-5700-80.00 Mileage	50.00	-	50.00	500.00
10-5700-81.00 Training	800.00	25.00	800.00	100.00
<b>Total Emergency Services</b>	<b>150,313.00</b>	<b>145,995.37</b>	<b>164,260.00</b>	<b>149,282.00</b>
10-5800 Special Appropriations				
10-5800-90.05 Arts Bus	500.00	500.00	500.00	500.00
10-5800-90.10 CVCOA	600.00	600.00	600.00	600.00
10-5800-90.15 Capstone Community Action	400.00	400.00	-	-
10-5800-90.20 Clara Martin Center	2,054.00	2,054.00	2,054.00	2,054.00
10-5800-90.25 Greater Randolph Senior	2,000.00	2,000.00	2,000.00	2,000.00
10-5800-90.35 Kimball Public Library	9,000.00	9,000.00	10,000.00	10,500.00
10-5800-90.40 Orange County Restorative Just	200.00	200.00	200.00	350.00
10-5800-90.45 Orange County Parent Child	750.00	750.00	750.00	750.00
10-5800-90.55 Randolph Area Food Shlf	500.00	500.00	500.00	500.00
10-5800-90.60 Safeline	700.00	700.00	700.00	700.00
10-5800-90.65 Stagecoach	1,560.00	1,560.00	1,560.00	2,000.00
10-5800-90.70 Visiting Nurse Assoc	3,200.00	3,200.00	3,200.00	3,200.00
<b>Total Special Appropriations</b>	<b>21,464.00</b>	<b>21,464.00</b>	<b>22,064.00</b>	<b>23,154.00</b>
10-5900 County Expense				
10-5900-33.00 County Tax	25,000.00	24,046.74	25,000.00	25,000.00
<b>Total County Expense</b>	<b>25,000.00</b>	<b>24,046.74</b>	<b>25,000.00</b>	<b>25,000.00</b>
10-6000 Highway				
10-6000-10.00 Full-time Wages	150,900.00	160,186.07	164,243.45	178,653.38
10-6000-10.05 Part-time Wages	10,000.00	10,731.92	10,000.00	10,000.00
10-6000-10.10 Stand-by Wages	4,000.00	3,740.00	4,737.79	-
10-6000-10.15 Adm. Assistant Wages	-	15.50	-	-
10-6000-10.30 Overtime	22,000.00	22,309.91	23,688.93	25,801.88
10-6000-20.00 FICA/Medicare	14,298.00	14,899.07	15,505.00	15,640.83
10-6000-22.00 Retirement	7,297.00	7,658.59	8,189.00	9,200.49
10-6000-24.00 Health Insurance	21,170.00	19,974.24	20,776.84	23,067.33
10-6000-25.00 Transfer to Health Benefit	5,400.00	5,400.00	5,994.24	4,289.64
10-6000-34.00 Uniforms	2,950.00	2,855.68	2,950.00	3,550.00
10-6000-80.00 Mileage	500.00	362.66	500.00	500.00
10-6000-81.00 Training	500.00	242.60	1,000.00	750.00
<b>Total Highway</b>	<b>239,015.00</b>	<b>248,376.24</b>	<b>257,585.25</b>	<b>271,453.55</b>
10-6150 Highway Insurance				
10-6150-46.00 Property & Liability	12,500.00	11,518.70	12,000.00	11,000.00

## FY2019 ACTUALS AND FY2021 BUDGET

Account	Budget FY - 2019	Actual FY-2019	Budget FY - 2020	Budget FY - 2021
10-6150-46.20 Worker's Compensation	14,500.00	14,818.18	15,000.00	14,000.00
10-6150-46.30 Short Term Disability Ins	360.00	324.60	340.00	340.00
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Total Highway Insurance	27,360.00	26,661.48	27,340.00	25,340.00
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10-6200 Highway Operations				
10-6200-30.05 Transfer to Capital Res	127,000.00	127,000.00	127,000.00	137,000.00
10-6200-35.00 Permit Fee	2,500.00	1,990.00	1,990.00	1,990.00
10-6200-36.00 Contracted Services	1,000.00	1,272.73	2,500.00	2,000.00
10-6200-40.00 Misc Road Exp	-	1,053.84	1,500.00	1,500.00
10-6200-56.00 Gravel	40,000.00	45,287.90	40,000.00	40,000.00
10-6200-58.00 Sand	41,000.00	1,010.00	41,000.00	41,000.00
10-6200-60.00 Salt	5,000.00	1,157.00	2,500.00	2,500.00
10-6200-61.00 Chloride	6,000.00	-	6,000.00	6,000.00
10-6200-62.00 Rental Equipment	10,000.00	90.00	10,000.00	5,000.00
10-6200-63.00 Culverts	4,000.00	4,949.45	3,000.00	3,000.00
10-6200-63.05 Better Roads Grant-culvert	-	6,943.95	-	-
10-6200-65.00 Paving	500.00	100.14	200.00	-
10-6200-66.00 Bandrail	-	(22.99)	-	-
10-6200-71.00 Signs & Posts	3,000.00	827.71	2,000.00	2,000.00
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Total Highway Operations	240,000.00	191,659.73	237,690.00	241,990.00
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10-6400 Bridges				
10-6400-61.00 Maintenance	500.00	139.65	500.00	500.00
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Total Bridges	500.00	139.65	500.00	500.00
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10-6500 Fuel				
10-6500-75.05 Fuel & Oil Diesel	40,000.00	44,712.62	40,000.00	40,000.00
10-6500-75.10 Fuel & Oil Gasoline	200.00	9.78	200.00	200.00
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Total Fuel	40,200.00	44,722.40	40,200.00	40,200.00
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10-6600 Garage				
10-6600-40.00 Electricity	1,250.00	1,503.41	1,250.00	1,500.00
10-6600-41.00 Heat	4,000.00	2,981.32	4,000.00	3,500.00
10-6600-43.00 Telephone/Pagers	1,000.00	226.37	1,000.00	500.00
10-6600-67.00 Maintenance	5,000.00	3,526.56	1,500.00	1,500.00
10-6600-67.05 Radio Maintenance	1,000.00	-	1,000.00	500.00
10-6600-68.00 Supplies	2,600.00	2,576.65	3,000.00	3,000.00
10-6600-76.00 Rubbish Removal	600.00	577.06	1,000.00	750.00
10-6600-78.00 Safety Budget	2,500.00	1,504.73	2,500.00	2,000.00
10-6600-79.00 Small Equipment/Tools	2,500.00	4,007.02	2,500.00	2,500.00
<hr/>				
Total Garage	20,450.00	16,903.12	17,750.00	15,750.00
<hr/>				
10-6700 Vehicle/Equip Maintenance				
10-6700-67.01 Heavy Equipment Maintenance	60,000.00	52,394.12	60,000.00	60,000.00
10-6700-67.55 Communication Equipuiment	-	565.97	-	-
10-6700-67.95 Other Equipment	-	4,880.45	-	-
10-6700-68.00 Vehicle/Equip. Supplies	-	3,755.80	-	-

## FY2019 ACTUALS AND FY2021 BUDGET

Account	Budget FY - 2019	Actual FY-2019	Budget FY - 2020	Budget FY - 2021
Total Vehicle/Equip Maintenance	60,000.00	61,596.34	60,000.00	60,000.00
10-6800-30.00    Transfer to Veh Eq Cap Res	120,000.00	120,000.00	120,000.00	125,000.00
10-7020-99.00    Late Filing Fee	-	307.10	-	-
<b>Total Expenditures</b>	<b>1,212,801.00</b>	<b>1,136,612.08</b>	<b>1,236,289.96</b>	<b>1,226,809.21</b>
			Less Anticipated Income	266,005.00
			Taxes to be Raised	960,804.21



**PROPOSED BUDGET: Vehicles/Equipment  
FY2020 - FY2027**

Activity	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027
	Actual	Plan							
Beginning Equipment Fund Balance	\$ (14,248.44)	\$ (9,589.30)	\$ 53,517.67	\$ 46,755.28	\$ 144,686.08	\$ 252,616.88	\$ 173,924.26	\$ 258,959.26	\$ 188,994.26
Income									
Interest Earned	\$ -	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 35.00
Borrowed Funds	\$ 145,000.00	\$ -	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trade-in of Sander	\$ 1,800.00								
Grant-in-Aid - Mulcher		\$ 6,080.00							
Sale of 2006 International Dump Truck		\$ 10,670.00							
Sale of 2009 Dump Truck		\$ 10,000.00							
G.F. Contribution	\$ 120,000.00	\$ 120,000.00	\$ 125,000.00	\$ 130,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00	\$ 140,000.00
Total Income	\$ 266,800.00	\$ 146,785.00	\$ 250,035.00	\$ 130,035.00	\$ 140,035.00	\$ 140,035.00	\$ 140,035.00	\$ 140,035.00	\$ 140,035.00
Expenses									
2009 Truck Replacement - 10 yrs (FY2019)	\$ 180,198.00								
2013 Truck Replacement - 8 yrs (FY2021)		\$ -	\$ 200,000.00						
2017 1 Ton Pick-up/Plow Replacement - 8 yrs (FY2025)	\$ 5,100.00						\$ 55,000.00		
Trade-in of Angle Plow for V-Plow - 1 ton		\$ 3,188.00							
2006 Grader Replacement - 20 yrs (FY2026)								\$ 210,000.00	
2016 Truck Replacement - 8 yrs (FY2024)						\$ 200,000.00			
2019 Truck Replacement - 8 yrs (FY2027)									\$ 220,000.00
2019 Truck Extended Warranty		\$ 5,633.00							
Emergency Generator - 30 yrs (FY2039)									
2017 JD Loader - 15 yrs (FY2032)									
2009 Truck - Spare									
2013 Backhoe - 20 yrs (FY2033)									
2010 TV6070 Tractor - (FY2030)									
Purchase of Rotary Mower for TV6070			\$ 17,000.00						
Purchase of Mulcher		\$ 7,700.00							
Purchase of Steel Sander	\$ 4,400.00								
Principal on Borrowed Funds	\$ 68,431.09	\$ 63,122.60	\$ 37,170.20	\$ 30,316.94	\$ 31,145.68	\$ 18,560.20	\$ -	\$ -	\$ -
Interest on Borrowed Funds	\$ 4,011.77	\$ 4,034.43	\$ 2,627.19	\$ 1,787.26	\$ 958.52	\$ 167.42	\$ -	\$ -	\$ -
Total Expenses	\$ 262,140.86	\$ 83,678.03	\$ 256,797.39	\$ 32,104.20	\$ 32,104.20	\$ 218,727.62	\$ 55,000.00	\$ 210,000.00	\$ 220,000.00
Balance on Hand	\$ (9,589.30)	\$ 53,517.67	\$ 46,755.28	\$ 144,686.08	\$ 252,616.88	\$ 173,924.26	\$ 258,959.26	\$ 188,994.26	\$ 109,029.26

<b>CAPITAL PLAN &amp; BUDGET: Other Projects - 2019-2023</b>					
<b>Activity</b>	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>
	Actual	Plan	Plan	Plan	Plan
Beginning Capital Plan Fund Balance	-90,023.04	106,740.44	8,510.19	-1,869.37	27,751.07
Income					
Interest Earned	102.96	50.00	50.00	50.00	50.00
State Structure Grants - Tannenburg		175,000.00			
Class 2 Roads - Braintree Hill (Rolling Rock Area)	155,393.44				
Grant In Aide - Braintree Hill (Flooding Area Mitigation)		16,000.00			
April 2019 Storm Damage - FEMA-Braintree Hill		17,939.05			
Class 2 Road Grant (Small) - Thresher Paving		17,148.00			
Bent Hill Road - Grant In Aid		17,450.00			
Better Roads Grant - Walker/Peth Culvert	26,469.00				
Efficiency VT - Heat Pump Rebate	650.00				
State Structure Grant - Proposed			175,000.00	175,000.00	
Class 2 Road Grant - Proposed			175,000.00	175,000.00	
Grant In Aide - Proposed			16,000.00		
Borrowed Funds - VSECU Heat Pumps	8,453.00				
Borrowed Funds - If Needed	0.00	30,000.00	30,000.00		
G.F. Contribution - Gravel Pit \$ - Reappropriated	62,000.00	62,000.00	62,000.00	62,000.00	62,000.00
G.F. Contribution - Highway (6200.30.05)	65,000.00	65,000.00	75,000.00	75,000.00	75,000.00
G.F. Contribution - Executive (4000.30.00)	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
Total Income	326,068.40	408,587.05	541,050.00	495,050.00	145,050.00
Expense					
Large Structure Replacements - Tannenburg Bridge		195,200.00			
Class 2 Roads - Braintree Hill (Rolling Rock Area)	15,525.85				
Grant In Aide - Braintree Hill (Flooding Area Mitigation)	19,972.81	330.00			
Bent Hill Road - Grant In Aid		27,055.27			
Better Roads Grant - Walker/Peth Culvert	22,146.87				
April 2019 Storm Damage - FEMA-Braintree Hill	25,682.90	41,400.50			
Lemery Road Class 4 Bridge			50,000.00		
Misc. Expenses	58.46				
Town Office - Paving		16,373.00			
Town Hall Park & Ride - Paving		13,800.00			
Town Garage - Paving		7,000.00			
Riford Brook Road - Bridge Approach Paving		10,369.25			
Riford Brook Road - Railroad Apron Paving		6,060.00			
Thresher Road - Bridge Paving		4,530.00			
Class 2 Road Grant (Small)- Thresher Road - Paving		16,905.00			
Specific Road Projects not covered by grants - Proposed	0.00	50,000.00	50,000.00	50,000.00	
Resurfacing - Road Maintenance - Proposed		35,000.00	45,000.00	55,000.00	65,000.00
State Structure Grant - Proposed			175,000.00	175,000.00	
Class 2 Road Grant - Proposed			175,000.00	175,000.00	
Grant In Aid - Proposed			16,000.00		
Building Upgrades - Garage/Current & Proposed		45,000.00	30,000.00		
Town Office - Wall AC/Heat Pump Units	8,463.00				
Building Upgrades - Town Office/Current & Proposed	1,014.25	10,000.00			
Loan Principal Repayment	35,112.65	27,384.65	9,726.54	9,726.54	9,726.54
Interest on Borrowed Funds	1,328.13	409.63	703.02	703.02	703.02
Total Expenses	129,304.92	506,817.30	551,429.56	465,429.56	75,429.56
Total New Expenses	92,864.14	479,023.02	541,000.00	455,000.00	65,000.00
Balance on Hand	106,740.44	8,510.19	-1,869.37	27,751.07	97,371.51

## HEALTH BENEFIT RESERVE FUND

Purpose: contingency funding of the annual health plan deductible obligation.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2018)	\$ 14,783.37			\$ 14,783.37
Town Funding		\$ 12,505.00		\$ 27,288.37
Interest Income		\$ 102.64		\$ 27,391.01
Escrow Funding		\$ 3,850.00	\$ 2,910.00	\$ 28,331.01
Expenses Paid			\$ 7,885.12	\$ 20,445.89
Ending Balance (June 30, 2019)				\$ 20,445.89

## REAPPRAISAL RESERVE FUND

Purpose: to set aside funds each year for state required reappraisals.

Description	Beg. Balance	Income	Expenses	Balance
Ending Balance (July 1, 2018)	\$ 73,940.58			\$ 73,940.58
Interest Income		\$ 528.15		\$ 74,468.73
EEGL Funds Rec'd		\$ 6,111.50		\$ 80,580.23
Expenses Paid			\$ 431.74	\$ 80,148.49
Ending Balance (June 30, 2019)				\$ 80,148.49

## TOWN CLERK RESTORATION FUND

Purpose: to restore and preserve the old town records.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2018)	\$ 8,343.22			\$ 8,343.22
Restoration Fee*		\$ 647.00		\$ 8,990.22
Interest Income		\$ 61.43		\$ 9,051.65
Record Restoration			\$ -	\$ 9,051.65
Ending Balance (June 30, 2019)				\$ 9,051.65

\* 10% of land record recording fees (one dollar per page), collected by the Town Clerk.

## TOWN HALL RESERVE FUND

Purpose: to assist in the maintenance and upkeep of the Town Hall.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2018)	\$ 11,444.89			\$ 11,444.89
Town Funding		\$ 5,000.00		\$ 16,444.89
Misc Income/Donations		\$ 117.36		\$ 16,562.25
Interest Income		\$ 83.78		\$ 16,646.03
Expense			\$ 440.00	\$ 16,206.03
Ending Balance (June 30, 2019)				\$ 16,206.03

\*Town Funding comes from unexpended funds in the Building Maint. & Grounds Maint. lines.

## GRAVEL PIT RESERVE FUND

Purpose: to set aside funds each year for the gravel pit debt services and expenses and build reserve funds for pit closure with any excess going to the purchase of a new gravel pit.

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2018)	\$ 136,649.13			\$ 136,649.13
Town Funding		\$ -		\$ 136,649.13
Interest Income		\$ 872.83		\$ 137,521.96
Expense			\$ 17,082.50	\$ 120,439.46
Ending Balance (June 30, 2019)				\$ 120,439.46

## FY19 Cemetery Commission Report

Last spring the Cemetery Commissioners got together and cleaned up all the cemeteries, including stone repairs. The fence at East Braintree Cemetery has been repaired. Jason Handiwork's is on a two year contract and is doing a good job. Thank you to Mike Ferris for the work at Mountain View. We would also like to thank Linda Morse for her time on the board and all of her work with us. She will be missed.

Thank you.

Braintree Cemetery Commissioners

Kris Haupt  
Ed Smith  
Michael Gaidys  
Chris Blanchard

### Resident Prices:

2 grave lot deed (100) & perpetual care bequest (500)	\$600.00
4 grave lot deed (200) & perpetual care bequest (800)	1,000.00
8 grave lot deed (400) & perpetual care bequest (1600)	2,000.00
Corner posts for all lots	185.50

### Non-Resident Prices

2 grave lot deed (300) & perpetual care bequest (1500)	\$1,800.00
4 grave lot deed (600) & perpetual care bequest (2400)	3,000.00
8 grave lot deed (1200) & perpetual care bequest (4800)	6,000.00
Corner posts for all lots	185.50

## CEMETERY FUNDS - GENERAL FUND

Purpose: to maintain the town cemeteries

Description	Beg. Balance	Income	Expenses	Balance
Beginning Balance (July 1, 2018)	\$ 7,323.36			\$ 7,323.36
Town Funding		\$ 12,500.00		\$ 19,823.36
Lot Sales		\$ 400.00		\$ 20,223.36
Bequest		\$ 800.00		\$ 21,023.36
Interest		\$ 58.76		\$ 21,082.12
Cemetery Mowing/Maintenance			\$ 7,946.85	\$ 13,135.27
Ending Balance (June 30, 2019)				<b>\$ 13,135.27</b>

## Edward Jones Investment

Purpose: interest to maintain the town cemeteries

Description	Beg. Balance	Gain	Loss	Balance
Beginning Balance (July 1, 2018)	\$ 69,952.02			\$ 69,952.02
		\$ 4,328.12	\$ -	\$ 74,280.14
Ending Balance (June 30, 2019)				<b>\$ 74,280.14</b>

## DELINQUENT TAX COLLECTOR REPORT – FY19

There were no tax sales in FY19. We also did not abate any taxes in FY19. Unfortunately, that will not be the case in FY20. We continue to try to work with people to get their old taxes paid up. Resident taxpayers should be sure to file their HS-122 and HI-144 with the State of Vermont in order to get the lowest tax rate available to them and possibly get a property tax rebate, as well. If you have questions about your delinquent taxes don't hesitate to give me a call.

The policy of the delinquent tax collector remains the same. If a property has two or more years delinquent, no payment plan in place and no communication the property will be sent to tax sale. The Town will buy any property that has no bidder.

Jessica Brassard – Delinquent Tax Collector

### DELINQUENT TAXES - FY19

Arbuckle, Clifford*	Graham, Laurie	Messer, JoEllen	Stockwell, Howard III*
Arbuckle, Roy*	Howe, Michael Jr.*	Miller, Edward	Warner/Bishop*
Berg, Michael	Hunt, Raymond*	Miller, Richard	Webster, Ronald
Blanchard, Jennifer	Jarvis, Gary	Osgood, Jeffrey	Whitney, Carolyn
Borcuk, Roy	Johnson, Betty*	Potrzeba, Candy	
Bradley, Corey*	Laplante, Patricia	Preston/Cowell	
Branstetter/Murdough	Larocque, Andrew	Sargent, Christopher*	
Brown, Thomas*	Lewis, Anissa	Seip, Charles*	
Chase, Robert	MacAdams, Paul	Senecal, William	
Daigneault, Greg	Mackey, Kathleen	Shepard, Ernest	
Ernst, Richard	Marks/Cliver	Starck, Herbert	
Gerstenmaier, Douglas	Maxham, Daniel	Stickney, Peter*	
Gendron, Travis	Merriam, Frederick	Stockwell, Howard II*	

\* Paid off taxes by 12/31/2019

Year	Balance as of 12/31/2018	Collected	Abated	Balance as of 6/30/2019	Collected	Balance as of 12/31/2019
2006	\$ 353.88	\$ 154.87	\$ -	\$ 199.01	\$ 43.07	\$ 155.94
2007	\$ 403.96	\$ -	\$ -	\$ 403.96	\$ -	\$ 403.96
2010	\$ 367.40	\$ -	\$ -	\$ 367.40	\$ 2.21	\$ 365.19
FY2012	\$ 113.51	\$ -	\$ -	\$ 113.51	\$ 113.51	\$ -
FY2013	\$ 2,076.73	\$ 148.95	\$ -	\$ 1,927.78	\$ 142.44	\$ 1,785.34
FY2016	\$ 1,237.96	\$ 655.51	\$ -	\$ 582.45	\$ -	\$ 582.45
FY2017	\$ 7,490.62	\$ 2,260.32	\$ -	\$ 5,230.30	\$ 1,842.12	\$ 3,388.18
FY2018	\$ 27,178.39	\$ 6,422.74	\$ -	\$ 20,755.65	\$ 9,728.82	\$ 11,026.83
FY2019*	\$ 114,763.56	\$ 48,717.64	\$ -	\$ 66,045.92	\$ 23,165.26	\$ 42,880.66
<b>TOTALS</b>	<b>\$ 153,986.01</b>	<b>\$ 58,360.03</b>	<b>\$ -</b>	<b>\$ 95,625.98</b>	<b>\$ 35,037.43</b>	<b>\$ 60,588.55</b>

\*FY2019 as of going delinquent



## Mountain Alliance & Casella Waste Management, Inc.

There will be two HHW Collection Events in 2020:

### **Saturday, April 18, 2020**

From 8:00 a.m. to 1:00 p.m.

At the Closed Landfill past the Randolph Transfer Station

### **Saturday, September 19, 2020**

From 8:00 a.m. to 1:00 p.m.

At 128 Wall Street in Northfield (behind the Fire Station)

This event is for the residents of:  
**Randolph, Braintree, Brookfield & Northfield**

#### Materials Accepted at the Event:

Acids, Adhesives, Aerosols, Antifreeze, Brake Fluid, Cements, Charcoal Lighters, Chlorine, Cleaning Fluid, Degreasers, Disinfectants, Drain Cleaners, Dry Gas, Epoxies, Dyes, Fiberglass Resins, Flea Powders, Furniture Strippers, Hair Removers, Herbicides, Insect Repellents, Lacquers, Lubricants, Mothballs or Flakes, Nail Polish Removers, Oven Cleaners, Oil Based Paints, Paint Removers, Paint Thinners, Permanent Solutions, Pesticides, Photo chemicals, Rat Poisons, Rug & Upholstery Cleaners, Rust Solvents, Wood Preservatives, Spot Removers, Toilet Bowl Cleaners, Tub and Tile Cleaners, Turpentine, Varnish, Weed Killers, Wood Polishes, Wood Stains, Mercury containing products.

#### Materials NOT Accepted at the Event:

Asbestos, Automotive Paint, Automotive and Marine Batteries, Tires, Used Oil, Explosives or Shock-Sensitive Materials, Ammunition, Radio-Active Wastes, Pathological Wastes, Infectious Waste, Medicines, Dioxins, Compressed Gas Cylinders, Fluorescent Light tubes, Electronic equipment, TV's, Computers.

If you have any questions about the event or acceptable materials  
please call Denise King at Casella 802-356-9094 or 802-888-2797.

**Check out the Mountain Alliance website: [www.mtalliance.org](http://www.mtalliance.org)**

If you want to register with CESQG please  
call Krista Gloden at **Clean Harbors (860) 583-8917 Ext 351.**

**To recycle all other materials check out [VTrecycles.org](http://VTrecycles.org).**

If you qualify as a small quantity (CESQG) business, and wish to dispose of your hazardous waste, arrangements for disposal and payment must be made with Clean Harbors at least seven days in advance.



# **WHITE RIVER VALLEY**

## **AMBULANCE, INC**

Thank you, neighbors, for your continued support of White River Valley Ambulance. We are a non-profit, emergency medical service and ambulance transport agency serving the towns of Barnard, Bethel, Braintree, Brookfield, Granville, Hancock, Pittsfield, Randolph, Rochester and Stockbridge. We depend on billing income and the municipal contributions from your communities to provide quality emergency ambulance response in our region.

White River Valley Ambulance is designated as a Vermont Critical Care Paramedic service, the highest licensure level the state issues. This allows us to operate with an advanced skill set, which improves the outcome of our patients in our rural communities. White River Valley Ambulance maintains two Paramedic level staffed ambulances 24/7, 365 days a year. From January 1, 2019 through November 30, 2019 White River Valley Ambulance responded to 1,342 emergency calls and transfers.

Over the past year we have held an EMT and an AEMT class to help increase the number of qualified responders in our communities with First Response squads, and WRVA. We hosted school field trips throughout the year to show and explain how Emergency Medical Services operate. We have held numerous CPR and First Aid courses throughout the past year as well.

### **WHAT WE DO MAY INTEREST YOU**

- We are a professional ambulance service, with 10 full-time employees and multiple part-time staff.
- We staff two Paramedic level ambulance crews 24/7, 365 days a year.
- We provide primary 911 ambulance service to 10 communities, covering an area over 500 square miles in size.
- We respond to more than 1,200 calls for help every year.
- We transport patients from Gifford Medical Center to other healthcare facilities each year, often providing Critical Care level transport services. We also provide Advanced Life Support transfer to other hospitals throughout the state.
- We are a regional American Heart Association Training Center, providing CPR and First Aid courses to community members across central Vermont.

In 2020, we will continue to push the boundaries of what is possible in rural, pre-hospital medicine by incorporating continuous quality improvement and excellence in education. We will continue to accept more transfers from other medical facilities throughout the state. This will maintain our call volume and help control the per capita rate, which will be \$60.00. This is a decrease from \$63.00 from 2019.

Let us enter 2020 by expressing how thankful we are for the numerous first responders, and fire departments who volunteer their time to help a neighbor in need. Your dedication and commitment to serve makes a difference in the lives of those who call for help. For that, we can never thank you enough.

**3190 Pleasant St., Bethel, VT 05032 802-234-6800 [www.wvra.org](http://www.wvra.org)**

**Vermont League of Cities and Towns**  
*Serving and Strengthening Vermont Local Government*

**About the League**

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports), and show that our positive net position continues.

**Member Benefits**

All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member inquiries. In 2019, VLCT continued to provide members with timely legal and technical assistance, including answering more than 4,000 legal questions and publishing legal compliance guidance, templates and research reports, many of which are available to our members on our website.
- **Training programs on topics of specific concern to officials** who carry out the duties required by statute or are directed by town meeting mandates. The League provided training on various topics related to municipal law and governance to more than 1,000 members this past year.
- **Representation before the state legislature and state agencies**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, reducing carbon emissions, and ensuring water quality. Members are also represented at the federal level primarily through our partner, the National League of Cities, as well as directly with Vermont's Congressional delegation.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits Trust (VERB) provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs provide coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are *only* available to VLCT members.
- **Access to a host of educational and informative materials and member conferences**, including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to visit the VLCT office anytime to review the operations of the organization, to ask questions, and to access resources that can help each individual official and employee carry out the important work of local government.

**To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).**

## TRORC 2019 YEAR-END REPORT

The Two Rivers-Ottauquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our members, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life. The following are highlights from 2019:

### Technical Assistance on Planning Issues

Our staff provided technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, bylaws and studies, and assisted towns with Municipal Planning Grant (MPG) applications.

### Water Quality

TRORC staff was involved in the development of the White River Tactical Basin Plan as well as assisting with public hearings to gain input from community members. TRORC also completed several water quality grant projects with our town and non-profit partners that focused on stormwater master planning, scoping green stormwater infrastructure projects, and promoting watershed resiliency.

### Creative Economy and Public Health

This year, TRORC obtained Federal grant funding to support the Region's creative economy. Staff hosted several Cornerstone Creative Community of Vermont (3CVT) steering committee meetings, as well as informational and networking events. TRORC continued to serve as the Zone Agent for the Vermont Art Council's Creative Network, and is on the Council's statewide steering committee. TRORC also worked on public health projects, including incorporating health-related goals and policies into town plans.

### Emergency Management and Preparedness

TRORC conducted a statewide Hazardous Materials Flow Study to inform and update local emergency response plans. Our Local Emergency Planning Committee efforts with local emergency responders, organizations, and town officials continued meeting the needs of our first responders. TRORC assisted several communities with updating their Local Hazard Mitigation Plans.

### Energy

TRORC assisted six towns on Enhanced Energy Plans to save money for communities and further the state energy goals to meet 90% of Vermont's energy needs from renewable sources by 2050. TRORC has begun working to support town Energy Committees on energy efficiency outreach and education with funding from Efficiency Vermont.

### Transportation

TRORC is managing the Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. Funding provides for projects including grass and stone-lined ditches, up sizing and replacement of culverts, and stabilizing catch basin outlets.

Specifically in Braintree this past year, TRORC helped complete the Local Emergency Management Plan, the hazard mitigation plan, and provided assistance with the town plan. Other activities included the completion of the Ayers Brook Watershed Easement and Outreach Project and an inventory of road erosion areas within Braintree. As part of the Grants in Aid program, ditching and culvert improvements on Braintree Hill Road were completed.

*We are committed to serving you, and welcome opportunities to assist you in the future.*

*Respectfully submitted, Peter G. Gregory, AICP, Executive Director  
Jerry Fredrickson, Chairperson, Barnard*

**TRORC**  
Two Rivers-Ottauquechee  
REGIONAL COMMISSION  
126 King Farm Rd. • Woodstock, VT 05091

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## Local Health Report for Braintree

Twelve Local Health Offices around the state are your community connection with the Vermont Department of Health. Your district office is in Barre at the address and phone number above. We provide a wide range of resources and services to the community and local partners with the goal of promoting health and wellness for all Vermonters. For example, in 2019 we:

**Supported student wellbeing:** In Orange County, 55% of students agree/strongly agree they believe they matter in their community. We collaborated with schools to help improve student health and youth empowerment by funding and assisting with community coalitions working within schools, holding youth-led community and policy conversations, and supporting dialogue nights focused on youth risk behavior survey data. We worked with School Nurses to promote yearly health supervision visits for children and access to dental screenings through the Tooth Tutor Program. A School Nurse-Primary Care Provider Partnership was formed to increase collaboration between School Nurses and students' Primary Care Providers for better coordination of care for children with chronic or acute health issue.

**Provided WIC food and nutrition education to families:** 1,030 women, infants, and children in our district were served by the Women, Infants, and Children (WIC) Supplementation Nutrition Program. WIC is a nutrition program for growing families, which includes nutrition education, breastfeeding support, healthy foods and health care referrals.

**Ensured emergency preparedness:** Worked with local partners, including schools, hospitals, and emergency personnel, to ensure we are prepared to distribute medicine, supplies, and information during a public health emergency. Central Vermont's Medical Reserve Corps members contributed 300 volunteer hours supporting public events.

**Worked to prevent and control the spread of disease:** Responded to 417 infectious disease cases in our region. We also helped statewide and national health partners understand the risk of vaping and e-cigarette use, as well as set-up 17 safe syringe disposal sites (in Barre) to improve public safety and reduce risk of disease.

**Prevented substance misuse and abuse:** Worked with community groups, schools, service providers, hospitals, and law enforcement to provide community organizing assistance, program planning and consultation, presentations and training, community grants technical assistance and guidance, and information and referral to prevent substance misuse and strengthen the region's treatment and recovery services infrastructure.

Join us on <https://www.facebook.com/vdhbarre>



U.S. Department  
of Veterans Affairs

**White River Junction VA Medical Center**  
215 North Main Street  
White River Junction, VT 05009  
866-687-8387 (Toll Free)  
802-295-9363 (Commercial)

In Reply Refer to: 405/00

December 23rd, 2019

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women’s Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community-based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Respectfully;

Becky Rhoads, Au.D  
Associate Medical Center Director

## Randolph Area Food Shelf

The Randolph Area Food Shelf has been serving the local community since 1977, providing food to people in need in the towns of Randolph, Braintree, Brookfield, and East Granville.

In 2019 we provided food to 451 households in our service area, representing 1,178 individuals. Of these 451 households, 60 are in Braintree, representing 177 individuals. Food Shelf clients made a total of 2,368 visits in 2019.

In addition to our regular food pantry, the Food Shelf administers two USDA federal nutrition programs: The Commodity Supplemental Food Program and the Emergency Food Assistance Program. Also in 2019, the Food Shelf's School Kids' Program (SKiP) served approximately 5000 meals to area children during its February, April, and summer school vacation periods. These nutritious meals are so important to students who normally receive free breakfasts and lunches at their schools. Finally, during the 2019 holiday season, we prepared and distributed 125 Christmas Bags, which contained all the ingredients for a complete and healthy holiday meal.

The Randolph Area Food Shelf is overseen by a 9-member Board of Trustees and operates solely with the help of over 80 dedicated volunteers; there is no paid staff. Money appropriated from the Town of Braintree by vote at town meeting will help us continue our mission as we strive to create a community in which every individual has access to sufficient food.

Many thanks to the Braintree community for your support! For more information, or if you are interested in volunteering, please visit us on the web at [www.randolphareafoodshelf.org](http://www.randolphareafoodshelf.org) or call us at 802-431-0144.



## 2019 Arts Bus

As the Arts Bus rolls its 10<sup>th</sup> anniversary, we share our gratitude with Braintree! With your consistent outpouring of support, Vermont's favorite green bus has directly connected the joy of art to children over 10,000 times. You've made it possible for a 1-2 person, community-founded & funded nonprofit to thrive, providing a diverse curriculum of art education...**singing painting writing molding dancing braiding shaping folding weaving acting making rolling...**for a decade!

The magic of the bus is evident each time a child climbs up the stairs and enters a classroom filled with opportunities for creative imagination. At eye-level are bins of colorful paper & pens, watercolors & canvasses, costumes & make-up, writing pads & books, scissors & tape, glue & glitter. Hand-puppets Sunny Girl & Joe Cool greet each child with giant smiles, waiting to be given a voice (with clean hands). A library of books, from fantasy to coloring to poetry, are ready to be plucked and taken home (thanks to Kimball's Friends of the Library & your donations). And, ever present is a local Artist-Educator ready to share an art lesson, offer a new skill and empower a child to find joy & authentic self-expression through the arts.

There is no charge to climb aboard the Arts Bus. Its financial vitality is dependent upon grants, donations, township appropriations, private & business sponsors, and program income from WRVSU/OnePlanet, public libraries, recreation departments and summer camps. After a decade of operations, we have recognized our mission finds us at the crossroads of limited public art education resources and ever-increasing costs of raising a family, including time, talent and financial resources. By providing a mobile art education service to Central Vermont, the Arts Bus is driven to provide a creative resource right where our communities need it.

As in years' prior, the Arts Bus is requesting \$500.00 in town appropriations from Braintree for the 2020 fiscal year to support the Arts Bus. In 2019, we made 70 stops, served over 1,500 children directly & impacted over 16,000 people with the joy of art! We made CD's into a flashy fish for a river parade float, created stick & animated puppets, painted & splashed with dry & water-based paints, used textiles to weave & braid, instruments to dance, beat & sing, took landscape photography lessons, and made galaxies appear in jars. We made 2 stops at the Braintree Bluegrass Brunch, making pop-up cards and finding our inner superheroes! In 2020, the Arts Bus looks to roll into Braintree's events and local schools once again, encourages you to join us in celebrating the joy of art, and thanks you for your ongoing support in township appropriations, art supply donations and your cheerful smiles & waves at the bus. Because of you, when Vermont's favorite green bus is at a public event, festival, library or fair, everyone is always welcome aboard the Arts Bus!

To learn more & see pictures of the little artists you make happen, we invite you to our Facebook page @artsbusvt or to visit our website [www.artsbusvt.org](http://www.artsbusvt.org).

## The Greater Randolph Senior Center

The Greater Randolph Senior Center fulfills its mission by providing activities and a midday meal for the adult populations of Braintree, Brookfield, and Randolph and is open 9 am – 2 pm, Monday-Thursday. We serve lunch at Noon and no reservation is required.

During fiscal year 2019 (Oct 1, 2018-Sept 30, 2019), the Center provided approximately 15,181 meals; 9,182 meals were delivered to people at home through our Meals on Wheels program, which helps older adults and the disabled to live independently in their own homes and continue to participate in their communities. The Center served 5,971 lunches to people who came to the Center to meet with friends and join in such activities as bingo, card games, book club, mahjongg, foot clinics, flu shot clinics, arts and crafts, and exercise classes, live music, speakers and trips. Adults of all ages are welcome and encouraged to become involved in our activities and to take advantage of our meals (Meals on Wheels and Congregate) programs. As one ages, it is important to keep social contacts and not spend every day alone.

The Randolph Senior Center is responsible for providing the Meals on Wheels program and a midday Congregate lunch, as well as being open for activities, for residents of Braintree. Over the past year, we delivered hot meals to several Braintree residents, both long-term and for a finite period for those incapacitated temporarily. Many Braintree residents come in for socializing and to enjoy a meal with other older adults. The Center is available for use for family parties/dinners or for meetings.

In order to keep the senior center moving forward, we rely on revenues from participant donations in our meals programs; from community members; from special appropriations/municipal contributions, fundraising activities, Bequests, gifts made "In Memory of" and from the Central Vermont Council on Aging and Vermont Center for Independent Living.

We rely heavily on volunteers. Volunteers help in the kitchen, serve lunch, set and bus tables, deliver Meals on Wheels, bake goods for our many fund raisers, fold and label the monthly newsletters, provide computer and AARP tax assistance, host educational and wellness programs, and, in general, make the Center a rewarding place to visit. Our Board of Directors is made up of volunteers and each director serves a 3-year term. We presently have a 9-member board.

The continued support of the Braintree community helps to ensure that the Center remains open and functioning for all older adults, for now and into the future. Please make a note to drop in for lunch, to join in an activity or to become a volunteer. We look forward to meeting you!

Report for Braintree, VT. Emilie P. Daniel, Executive Director, December 23, 2019.

**Central Vermont Council on Aging  
Annual Report of Services to Braintree  
(FY19)**

**December 17, 2019**

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders and family caregivers in leading self-determined, healthy, interdependent, meaningful and dignified lives in their homes and communities.

For more than 40 years, CVCOA has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

- CVCOA Help Line - (800) 642-5119 - has the answers to hundreds of common questions from elders, families and caregivers.
- Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.
- Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.
- Nutrition Services oversees the menu development and technical assistance for home-delivered and Community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.
- State Health Insurance Program (SHIP) provides personalized Medicare counseling, Medicare & You workshops, and enrollment assistance for Medicare Part D plans.
- Family Caregiver Support promotes the well-being of the family members serving as caregivers to loved ones, including administration of the Dementia Respite Grant.

During the last year, Central Vermont Council on Aging provided one or more of the above services to 38 Braintree residents. Case Manager, Brenda Traegde is designated to work directly with the seniors in Braintree.

All of us at CVCOA extend our gratitude to the residents of Braintree for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.



As one of 10 Designated Agencies in the state of Vermont, Clara Martin Center provides mental health and addiction recovery services for Orange County and the greater Upper Valley area.

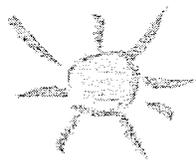
Clara Martin Center's broad range of programs serve children, families, couples and individuals. Services are confidential and include counseling, psychiatric services, consultations, short term crisis intervention, school and home-based services, education for families related to emotional and behavioral challenges, community resource assistance, hospital diversion, respite care, housing, vocational services, alcohol and other drug treatment, a walk-in clinic and 24 hour emergency services.

The agency continues to work with a wide variety of local partners to enhance community health and wellness including Stagecoach, local police departments, primary care providers, schools and supervisory unions, the Chelsea Health Center Board and local officials, to name a few.

With 50+ years of experience and leadership under our belt, we remain positioned to rise to meet the needs and challenges of the communities we serve, such as the opiate crisis. Clara Martin Center is at the forefront of this epidemic, providing help to those in the community dealing with this problem.

Prevention programming for at-risk teens through Clara Martin Center's TAY (Transition Age Youth) puts clinicians out on the street to engage and connect with youth in order to intervene and/or treat substance abuse and mental health issues that impact their ability to thrive in the world. This program aims to reduce the risk factors for youth by helping them to obtain and keep stable housing, jobs, and build skills to achieve long term success in their lives for themselves and others.

For more information about Clara Martin Center services, visit our website at [www.claramartin.org](http://www.claramartin.org).



## Orange County Parent Child Center

One of 15 parent child centers in Vermont, the Orange County Parent Child Center strengthens families with young children and connects them to their communities. We accomplish this through home visiting, supervised visitation, weekly playgroups, case management, onsite programming, and community outreach events. Some of our programs serve all families while others require income eligibility or place an emphasis on pregnant and parenting teens and families lacking support due to social isolation, poverty, insecure housing, or lack of other vital community resources.

OCPC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, six free community playgroups, Kids Place supervised visitation and exchanges, Families Learning Together program, Early Care & Education, parent education, kinship care support groups, and resource & referral services. We are a public pre-k partner under Act 166.

You can learn more at [www.orangecountypcc.org](http://www.orangecountypcc.org).

Last year, with the continued support of your community, we were able to serve 16 families from Braintree including 26 adults and 32 children.

Mary Ellen Otis  
Executive Director

## Kimball Public Library

67 North Main Street • Randolph, VT 05060 • 802-728-5073  
www.KimballLibrary.org • info@KimballLibrary.org

FY2019 was a pretty remarkable year for Kimball Library. In the wake of our Feb. 2018 “Downtown Discussion” and in the midst of the year-long Randolph Region Re-Energized community visioning process, the Library received news of a remarkable gift. When longtime resident Tom MacNair passed away in Nov. 2018, we learned he had established individual retirement accounts naming Kimball Library and three other local organizations as the beneficiaries. This created an amazing opportunity for the Library. Already infused with energy from what we were learning about our community members’ wants and needs, the Library’s strategic planning became even more ambitious because we suddenly had access to unexpected resources. The Library is pursuing three strategic priorities for the next few years, based on what we have learned: offer more events and social opportunities, to support the community’s social infrastructure; engage with youth of all ages; and examine whether and how our existing building can effectively support the first two priorities. We invite community members to participate in our efforts to serve residents – please contact the Library if you want to join a strategic priority task force.

Already in FY2019, our focus on these priorities bore fruit. Kate Branstetter fills the newly-created position of Outreach Librarian, focusing on meeting community members and creating partnerships with community organizations to design events and services to meet previously underserved residents. Services to youth ramped up, as seen in the huge increases in the number of and participation in events offered for kids and families, and in the circulation of books and other materials. The summer reading program provides a great snapshot: 16% more items were borrowed from the youth department in summer 2019 than in the same period in 2018, which was itself a 43% increase over 2017! Meanwhile, building improvements in FY2019 include installing room darkening shades in the youth department so we can screen movies; exterior painting to preserve the wood trim of our beautiful building; and the replacement of the wheelchair lift that assures everyone can access the public areas of the Library. FY2020 is already well underway, and our efforts continue. Please let us know how we’re doing!

Some numbers from FY2019:

23,890 people visited the Library.

2,819 people attended 280 library programs, from toddler storytimes to book discussions for adults.

69 meetings and events were held at the Library by community organizations.

38,717 books, DVDs, magazines, audiobooks, & museum passes, and 3,879 ebooks/audio were lent.

4,359 reference questions were fielded by the staff.

4,444 wireless sessions and 3,626 computer sessions connected people to the internet.

209 book deliveries were made to childcare providers, nursing homes, and home-bound residents.

241 Braintree households include active Kimball Library patrons.

4 Braintree childcares/preschool receive twice monthly deliveries of books to support early literacy.

### Staff

Courtney Bowen, youth services librarian

Kate Branstetter, outreach librarian

Lynne Gately, adult services librarian

Amy C. Grasmick, director

Jane Bennett, Anne Pritchard, Jessamyn West,  
assistant librarians

### Trustees

Katja Evans

Robin Goodall, chair

Miles Hooper

Tamara Morgan

Sally Penrod

## ORANGE COUNTY RESTORATIVE JUSTICE CENTER

Orange County Restorative Justice Center (OCRJ), also known as Orange County Court Diversion, is a community based restorative justice program, offering cost effective alternatives to the criminal and civil court system. Our programs include:

- **Court Diversion** for youth and adults referred by the State's Attorney who are facing criminal charges in court. A Restorative Panel, comprised of volunteers, works with clients to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Clients must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel.
- **Youth Substance Abuse Safety Program (YSASP)** for youth receiving civil complaints for underage alcohol or marijuana possession;
- **Driver's License Suspension Program (DLS)**, helping Vermonters reinstate their licenses through income-sensitive fine repayment plans;
- **Pre-Trial Services Program**, providing support and services related to mental health and substance abuse for adults facing charges in criminal court.
- **Reparative Panels**, for adults found guilty of crimes. As part of probation, participants work with a Restorative Panel, comprised of volunteers, to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Participants must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel.
- **Restorative Re-entry**, for adults returning to our communities after incarceration. A case manager works with participants to access housing, employment and, where applicable, services and treatment for underlying issues. Volunteers help support successful re-entry.
- **Circles of Support and Accountability**, for offenders re-entering community who are at a high risk for re-offense. Participants meet weekly with a case manager and volunteers for 12-18 months, to support their successful and safe re-entry into community.
- **Victims Assistance**, for those impacted by the crimes referred to OCRJ programs. A dedicated case manager works with harmed parties to address their concerns and needs related to the individuals and the incidents referred for restorative programs.

During the fiscal year that ended June 30, 2019, 258 clients were referred for services, a 21% increase from the previous year. Of those, 103 were referred from juvenile and adult court for criminal offenses, 62 were referred for YSASP, 11 for DLS, 67 for Pre-Trial Services, and 15 were referred for re-entry services. With few exceptions, all cases involved offenses that occurred in Orange County. In FY19, OCRJ worked with 4 cases in which the offender either resided in and/or the offense occurred in Braintree.

OCRJ's FY19 operating budget was \$180,409.15. We are proud to be supported by appropriations from every town in Orange County. Braintree appropriated \$200 for FY19 to support Orange County Court Diversion. Orange County Court Diversion requests \$350 for 2020 to support its expanded mission, as it now does business as the Orange County Restorative Justice Center.

Thank you for your continued support. For additional information contact Jessica Schmidt, Executive Director, Orange County Restorative Justice Center at 802-685-3172 or [jessie@occdp.org](mailto:jessie@occdp.org).

**SAFELINE, INC.**  
P.O. Box 368, Chelsea, VT 05038  
safelineinfo@safelinevt.org  
(802) 685-7900 office  
(800) 639-7933 24/7 hotline

Safeline, Inc. is a 501(c)(3) non-profit charitable organization that provides free and confidential services for victims of domestic violence, sexual abuse and stalking in Orange County and northern Windsor County.

During the fiscal year ending June 30, 2019, Safeline's staff and volunteers provided 2,732 services for 355 victims of domestic violence, sexual abuse and stalking. 90 services were provided for 8 people who identified themselves as residents of Braintree. It is likely that these statistics are understated, as victims often choose not to give any identifying information out of fear for their own safety. Most of the victims have children within their family.

A trained advocate is always available to provide crisis support, safety planning, resources, information and referrals through Safeline's 24 hours a day/7days a week Hotline (1-800-639-7233). Survivors can also choose from a wide array of additional services including legal advocacy, day shelter services, job readiness skills development, and financial management education.

In addition to providing direct services, Safeline is a resource for the community at large and is committed to changing the culture of violence. As part of this work, Safeline offers a full range of prevention education for community organizations, schools, medical centers, faith communities, youth groups, and anyone who is seeking information about domestic violence, sexual abuse and stalking.

We thank the voters for your support as we work to end domestic violence and sexual abuse in Braintree.

## REPORT TO BRAINTREE ON STAGECOACH SERVICES October 2019

Thank you for your support of community transportation services. **In the past year, Stagecoach's Dial-A-Ride and Fixed Route Bus Systems directly provided 474 rides for Braintree residents** by volunteer drivers, wheelchair accessible vehicles or the Randolph Circulator stop serving Mobile Acres. Stagecoach's Bus, Dial-a-Ride, and Partners Systems provided a total of **112,571** rides last year. All of Stagecoach's transportation programs enable community members to maintain their independence, gain and keep employment and access critical healthcare services. Thank you for your past support of community transportation services.

**Dial-A-Ride System** –Focuses on specialized populations including elders, persons with disabilities and low-income families/individuals who are unable to access the bus system. In Braintree, **Dial-A-Ride** offers direct access from home to medical treatments, social services, radiation & dialysis and substance abuse treatment.

**Bus System** – Promotes economic development, energy conservation, mobility independence and quality of life. Braintree residents can access **Commuter Route** bus services to employment and shopping centers in Montpelier, Barre, Randolph, White River Junction, and Hanover-Lebanon NH. Braintree residents can utilize the **Randolph Area Circulator** every weekday to access to local destinations including meal site/senior programs, adult day care services, pharmacies, and food shopping.

**Volunteer Driver Program** – Stagecoach uses an extensive network of **Volunteer Drivers** to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our Dial-A-Ride Program. *Volunteer Drivers connect friends, support independence and promote healthy living.*

**If you are interested in becoming a Stagecoach Volunteer Driver, please contact our office.**

**Information**-- Please feel free to contact us with questions or to request additional information on Stagecoach services at 802-728-3773.

**VISITING NURSE AND HOSPICE FOR VT AND NH**  
***Home Health, Hospice and Skilled Pediatric Services in Braintree, VT***

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2018 and June 30, 2019 VNH made 1,017 homecare visits to 24 Braintree residents. This included approximately \$15,456 in unreimbursed care to Braintree residents.

- **Home Health Care:** 274 home visits to 18 residents with short-term medical or physical needs.
- **Long-Term Care:** 42 home visits to 1 resident with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 678 home visits to 4 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 23 home visits to 1 resident for well-baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, and flu shots.

Braintree's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Sincerely,



*Hilary Davis, Director External Relations and Service Excellence (1-888-300-8853)*

# WARNING

Orange Southwest Unified Union School District  
(Orange Southwest School District)  
For Braintree, Brookfield, and Randolph  
ANNUAL SCHOOL DISTRICT MEETING  
Monday, March 2, 2020

TO THE LEGAL VOTERS OF RANDOLPH, BRAINTREE, and BROOKFIELD:

You are hereby notified that the Annual Meeting of the voters of Randolph, Braintree & Brookfield will be held in the Media Center at the Randolph Union High School in the Town of Randolph on Monday, March 2, 2020, commencing at 6:00 p.m.

NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.

Polls for voting on Articles VII, VIII, IX, & X will be open on Town Meeting Day, Tuesday, March 3, 2020 at the following locations and at the following times in each town:

- Braintree: Braintree Town Clerk's Office from 9 a.m. to 7 p.m.  
Brookfield: Brookfield Elementary School from 9 a.m. to 7 p.m.  
Randolph: Randolph Town Hall from 7 a.m. to 7 p.m.

- ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2020.
- ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2020.
- ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2020.
- ARTICLE IV: To fill any vacancies existing or occurring on March 2, 2020.
- ARTICLE V: To hear and act upon the reports of the officers of the school district.
- ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.
- ARTICLE VII: To vote by Australian ballot on the following Orange Southwest School District Officer:  
1. - One School Director from the residents of Randolph, VT for a term of three years.
- ARTICLE VIII: To vote by Australian ballot on the following Orange Southwest School District Officer:  
1. - One School Director from the residents of Braintree, VT for a term of three years.
- ARTICLE IX: To vote by Australian ballot on the following monetary item:  
1. Shall the voters of the Orange Southwest School District approve the school board to expend \$20,600,389, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,980 per equalized pupil.
- ARTICLE X: To vote by Australian ballot on the following monetary item:  
1. Shall the voters of the Orange Southwest School District approve the transfer of \$85,697 in surplus funds from the 2018-2019 school year to the Special Education Reserve Fund?

DATED at Randolph in the County of Orange and State of Vermont, this 13<sup>th</sup> day of January, 2020.

Laura Rochat  
Laura Rochat, Chair

Melody DeFlorio  
Melody DeFlorio

Paul Putney  
Paul Putney, Vice-Chair

Rachel Gaidys  
Rachel Gaidys

Ann Howard  
Ann Howard, Clerk

Ashley Lincoln  
Ashley Lincoln

Brian Baker  
Brian Baker

Anne Kaplan  
Anne Kaplan  
OSSD School Board Directors

Received and recorded in the office of the Clerk of the Orange Southwest School District, in Randolph on January 23, 2020 before being posted.

ATTEST: Linda S. Tubold  
Clerk

\*\*\*\*\*

**NOTICE TO VOTERS**

Attached is some basic information about the Orange Southwest School District meeting warned. If you have any questions, please contact your Town Clerk.

- Braintree Town Clerk - 728-9787
- Brookfield Town Clerk - 276-3352
- Randolph Town Clerk - 728-5682

**ORANGE SOUTHWEST UNIFIED UNION  
SCHOOL DISTRICT  
(ORANGE SOUTHWEST SCHOOL DISTRICT)  
SPECIAL BOARD MEETING**

For

**ORANGE SOUTHWEST SCHOOL DISTRICT  
BUDGET INFORMATIONAL MEETING**

**WEDNESDAY - FEBRUARY 26, 2020  
RANDOLPH UNION HIGH SCHOOL MEDIA  
CENTER @ 6:30 P.M.**

**IMPORTANT DISCUSSION BEFORE AUSTRALIAN BALLOT VOTE  
ON TOWN MEETING DAY -  
TUESDAY, MARCH 3, 2020**

\*\*\*\*\*

# MINUTES

**Orange Southwest Unified Union District  
(Orange Southwest School District)  
For Braintree, Brookfield, and Randolph  
ANNUAL SCHOOL DISTRICT MEETING  
Monday, March 4, 2019  
Randolph Union High School @ 6 p.m.**

**Minutes to be approved at the OSSD Meeting on March 11, 2019**

**NOTICE TO VOTERS: ARTICLES I, II, III, IV, V and VI will be voted on the Floor.**

Board Members present: Paul Putney

Administrators present: Layne Millington & Robin Pembroke

Moderator: Peter Nowlan Clerk: Linda Lubold

Guests: Teresa Godfrey, James Godfrey, Shirley Reid, Joan Richmond Hall, Paul Kendall, Nancy Jacques, David White, Tammy White, Marcus White, Sadie White, Jack White, Patsy French, Dylan Kelley (The Herald), & ORCA Media Video Taping

The meeting was called to order by Peter Nowlan at 6:02 p.m.

ARTICLE I: To elect a Moderator for a one year term beginning July 1, 2019.

Patsy French nominated Peter Nowlan for Moderator which was seconded by Layne Millington. The motion passed by voice vote.

ARTICLE II: To elect a Clerk for a one year term beginning July 1, 2019.

Paul Putney nominated Linda Lubold for Clerk which was seconded by Patsy French. The motion passed by voice vote.

ARTICLE III: To elect a School District Treasurer for a one year term beginning July 1, 2019.

Paul Putney nominated Teresa Godfrey for School District Treasurer which was seconded by James Godfrey. The motion passed by voice vote.

ARTICLE IV: To fill any vacancies existing or occurring on March 4, 2019.

No vacancies were existing or occurring.

ARTICLE V: To hear and act upon the reports of the officers of the school district.

Layne Millington, superintendent, reviewed what was accomplished this year and outlined the goals & plans for next school year if the budget passes. Discussed the need to address trauma based behaviors and reviewed the planned

programming for those students. Also discussed the increasing special ed needs and how pre-school will also help build resiliency.

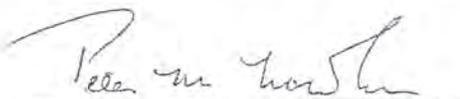
Shirley Reid made the motion to accept the reports of the officers of the school district which was seconded by Patsy French. The motion passed by voice vote.

ARTICLE VI: To see whether the school district will authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof.

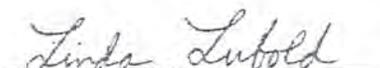
Patsy French made the motion which was seconded by Paul Kendall to authorize the School Board to borrow money pending receipt of payments from the member towns, by the issuance of notes or orders payable not later than one year from the date thereof. The motion passed by voice vote.

The moderator opened the floor for any other business to be discussed. No one brought forward any other business. Everyone stood for the pledge of allegiance.

A motion to adjourn the meeting at 6:33 p.m. was made by Paul Kendall seconded by Patsy French.



Peter Nowlan, Moderator



Linda Lubold, Clerk





ARTICLE X: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the school board to expend \$19,401,527, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,182.80 per equalized pupil.

YES 629                      NO 271                      Blank 8

ARTICLE XI: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$400,000 in surplus funds from the 2017-2018 school year to the Facility Maintenance Reserve Fund?

YES 753                      NO 144                      Blank 11

ARTICLE XII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$129,376 in surplus funds from the 2017-2018 school year to the Transportation Reserve Fund?

YES 752                      NO 146                      Blank 10

ARTICLE XIII: To vote by Australian ballot on the following monetary item:

1. Shall the voters of the Orange Southwest School District approve the transfer of \$130,000 currently in surplus funds for the Financial Systems Upgrade Reserve Fund which is no longer needed to a Special Education Fund?

YES 725                      NO 175                      Blank 8

Attest: Linda S. Lubold  
Linda S. Lubold, Clerk

## SUPERINTENDENT'S REPORT: ANNUAL REPORT

January 13<sup>th</sup> 2020

### **To the Communities of Braintree, Brookfield, and Randolph**

I am pleased to present this annual report of the Orange Southwest School District (OSSD) to the communities we serve who have supported our work these many years. Because of your kindness and backing, we have made significant steps in supporting our students – your children – and have moved closer to achieving the district's vision. We are in the middle of a decade long project to create a school system that produces such positive outcomes for students that it becomes a magnet, drawing families into our communities to take advantage of the education we offer. If we are successful, that growth will have a positive, dramatic economic impact on the three towns:

- It will attract service providers and businesses to our region, resulting in greater job opportunities and higher salaries.
- It will help stabilize and reduce tax rates.
- It will improve property values.
- It will allow our children the opportunity to stay in our state and towns and prosper.

The purpose of this writing is to outline and celebrate the recent successes that indicate the OSSD is gaining momentum in the right direction and to describe our next steps, that with your support, will accelerate the achievement of our collective vision for the schools.

Our primary focus for the past two years has been on improving the academic achievement of our elementary students. This emphasis has had two main components. The first was curricular: changing what we teach, how it's taught, and the implementation of assessment tools that provide detailed information on how well students are learning which allows us to hone in on trouble spots. The second was the creation of additional learning support structures: programs and services to mitigate behaviors and habits that interfere with learning as well as services to provide support to students who have significant gaps in their foundational knowledge that hinder or prevent further learning. The impact of this work, guided by the principals, and implemented by the faculty, has been dramatic.

- Over the past two years, 10% more of the entire elementary population is achieving or exceeding proficiency in both mathematics and the English Language Arts.
- Brookfield and Randolph Elementary School students are rated by the state as meeting all academic proficiency requirements, and both receive the highest rating when it comes to how quickly overall student achievement is increasing: excelling.

- Braintree Elementary School has achieved the highest rating given by the state in each category: its students are exceeding all academic proficiency requirements and the school is excelling in terms of how fast overall student achievement is increasing.

Even though student enrollments have been declining across the state for the past twenty-years, we are bucking the trend. Because of this work and your support, our enrollments have increased significantly.

- Compared to two years ago, **each** school in the district (Braintree Elementary, Brookfield Elementary, Randolph Elementary, and Randolph Union High School) has gained fifteen additional students; and this is not counting the students in our new pre-school programs.
- Each incoming first grade class is larger than the year before, a trend which our new pre-school programs should accelerate.

Our schools are growing, and each new student brings in additional revenue from the state, funds that reduce the tax burden on the members of our communities.

With significant progress being made towards ensuring our elementary students are prepared for high school level work when they arrive at RUHS, our focus is now turning to the needs of our middle and high school aged students. This year's budget requests will support significant work towards improving student outcomes in mathematics, science and the English Language Arts at RUHS and the implementation of a full-fledged elementary science program.

With the adoption of this budget, the OSSD will have funding in place to support on-going PreK-12 professional development that is norm for districts across the country and which is a pre-requisite for any district striving to be high performing. This is a foundational structure that is common to every district but ours, with this year's budget we have the opportunity to correct this oversight; we can't expect to improve student outcomes if we do not provide the resources needed by the faculty to do their work well. Further, we must have funding available to ensure new faculty are trained in the programs and initiatives we've implemented that have been instrumental in our current progress.

Despite our focus on the elementary level over the past two years, the high school has much to celebrate. RUHS has a long, strong history of excellently serving the social and emotional needs of its students across all grade levels, and that strength is reflected in that fact that their graduation rates exceed both the state and national averages. RUHS students have fewer absences, tend to stay in school and to graduate compared to their peers in other districts. The diversity of programs offered at the high school combined with the kind and caring staff that oversee them, have not only served to keep our current students here, they have also drawn in over thirty-three students from

other districts who attend RUHS via the statewide school choice program or who pay tuition to attend. By comparison, only three RUHS students have chosen to attend other districts. Our offerings include:

- Advanced Placement (AP) courses
- Project Based Learning (PBL) opportunities and internships
- A full Fine and Performing Arts program
- Extensive extracurricular and athletics programming
- Robotics and Coding (both new this year)
- A multitiered systems of supports that assists students socially, emotionally and academically

The work completed over the past two years has the district moving in the right direction, This year's discretionary budget requests are low, but they represent what is necessary to take the next steps towards achieving the vision outlined at the start of this report: funding to hire additional staff to support the increased enrollments across the district, funding to create an on-going PreK-12 professional development program, funding to maintain the two new pre-school programs put into place last year and funding to restructure the delivery of special education services into a more effective model. These costs are low and are significantly counterbalanced by the increased revenue the district generates due to increased student enrollment and the full day preschool programs. That said, there is a significant cost factor that is out of our control this year and that is the outcome of the statewide health care negotiations which at least for our district will have a significant impact on this year's budget request. That impact has been heavily discussed with the community at several open forum events and will continue to be discussed right up until the voting day in March for those who would like to learn more. It is critical, that despite the impact of the statewide health care negotiations, that we continue moving forward; the long-term benefit to the three towns is immense but only if we stay the course.

On behalf of the staff, faculty and students of the OSSD, we extend our thanks to the communities we serve and acknowledge that our successes are a manifestation of your ongoing support.

Sincerely,

Layne W. Millington  
OSSD Superintendent

## 2019 Randolph, Braintree, Brookfield Elementary Town Report

Our goal is to always provide a high-quality education to all of our students to justify the resources invested by the community. Our elementary schools continue to engage in a process of maximizing the opportunities to learn for all students within all content areas that emphasizes the importance of effective differentiated first instruction and early intervention supports for both academics and behavior for all students. Our professional development, curriculum coordination across grade levels and schools, and refinement of our local assessments are all used to explicitly support and enhance the learning of our students.

Our district is extremely fortunate to attract and maintain a community of highly-skilled and dedicated teachers and support staff who educate, inspire, and support our students. Research tells us, teachers are one of the most important factors for a child's success. Given that, it is important that we be able to continue to obtain and retain the most qualified staff. Across the country this is becoming more and more difficult. The reality is we are in the midst of a teacher shortage, for which there are many contributing factors. Baby boomers are retiring, there is a general lack of respect for the profession from the white house to our neighborhoods. The life of a teacher has changed and is no longer just about teaching new knowledge and skills. While we are still working hard to instill knowledge and inspire learning, we are also building resiliency skills, manners, social-emotional skills and self-regulation skills. We have learned more about brain science to offer more trauma-informed instruction and have learned the latest in safety practices and drills to keep our children safe and secure at all costs. All of this while also continuing to keep current with best practices of instruction to maximize learning opportunities for ALL learners. Our teachers are doing all of this and more. They love our students and work hard to give them the best opportunities possible. A teacher's day does not end when the children go home on the bus. Together, we are reviewing student data, reviewing and adjusting our units of study, we are discussing student social and emotional needs, and planning for tomorrow, next month and next year. Teachers attend school concerts, math nights, plays and other family night events that teachers have prepared their students' for in order to perform at their best. We call parents, counselors, pediatricians and other agencies to share and gather information on our students to better serve them and their families. In recent years we have seen teachers and staff members sacrifice much for the benefit of their students and families. The emotional and physical toll on staff can be overwhelming and causes what is known as compassion fatigue. To help combat this, staff must engage in self-care to maintain their best selves so they can continue to provide the support and education to our students and families.

For many children in our community, school is a safe haven in addition to a place of education. In order for many of our students to be available to learn, they need their basic life needs met as well as emotional and physical security, which we work hard to provide. Examples of our schools continuing to meet this need include our backpack programs where food goes home on Fridays and before vacations for students in need, our district-wide farm to school program and the fresh fruit and vegetable program where children explore new fruits and vegetables during snack times. Our students participate in farm to school taste-testings as well as part of our farm to school connection. Other ways we support the well-being of our students in making healthy life choices is through our Law Enforcement Against Drugs (LEAD) program. Our elementary

schools partner with the Orange County Sheriff's Department to provide this rich learning experience for our children to explore healthy choices that include building self-esteem and making positive life choices.

With the support of our caring community we were also able to create the RISE program. RISE standing for building **R**esilience, **I**ndependence, **S**uccess socially and academically and able to **E**ngage in positive peer and adult relationships. The RISE program is staffed by two master's level clinicians designed to promote students' overall physical, emotional, behavioral, family, social and academic development by incorporating a blend of therapeutic services. The program serves a limited number of students K through 6<sup>th</sup> grade, with parent support and willingness to engage in family outreach. Students and their families are identified through a referral process, taking into consideration their level of need and the factors which are impacting their functioning in school.

We would like to highlight two specific teachers. First a huge congratulations to Sarah Langlois our 2019 elementary district Teacher of the Year. Sarah exemplifies what an extraordinary teacher is. Her commitment and dedication to her students and their families is much appreciated. Secondly, at the conclusion of this school year, Jennifer Moore, in her 27<sup>th</sup> year of teaching music in our district will retire. Jennifer has taught at Randolph Middle and High Schools, Brookfield Elementary and finishes out her long and industrious career at Randolph Elementary School. Jennifer's positive impact on the education of district children will be felt for many, many years to come and she will be sorely missed. We wish her well as she enters the next chapter of her life!

Along with an amazing staff we are fortunate to continue to have many volunteers who support our schools and students throughout the year. We are indebted to our PAWS Reading Program volunteers, our library volunteers, Four Winds and ECO parent volunteers, LEAD instructors, and the chaperones or helpers for many school events across the grade levels who lend a hand and enhance the learning opportunities for our students. Randolph Technical Career Center (RTCC) staff and students also volunteer their time and care both in our schools and at the Tech Center. The local Rotary Club volunteers their time and resources to our annual Run for Health event which provides all of our first graders with a personalized book of their own. We are so grateful to all for their service.

As we look to the future and consider the path ahead for our three elementary schools, we are committed to a long-term vision of a high-quality education for each child beginning with pre-school. We currently have part time or full time preschool programs in all three elementary schools. All three elementary schools now offer students after school programs with Braintree and Brookfield operating their own programs and Gifford operating the program at Randolph Elementary. With your ongoing support, we believe that our schools will continue to successfully prepare our youngest citizens to pursue their dreams and become contributing members of society well into the future. We invite you to visit us, share your ideas, or ask questions, and become active partners in shaping the lives of our town's most precious resource -- our children. On behalf of all of the staff and families comprising Braintree, Brookfield, and Randolph Elementary, we express our gratitude to you, our neighbors, for your continuous positive support of our outstanding schools.

From the Principals:

Dear members of the Randolph Union School community:

It is our privilege to provide you with this update on how your community school is doing this year, including the proud traditions we maintain, the new initiatives we have implemented, and the many other activities and opportunities that happen here every day.

This year, in addition to the families in our three unified district towns, 25 families from 9 other Vermont towns have chosen to send their children to our school. Many home-schooling families also enroll students for partial programs in academics and the arts. We take that as a strong indication that we are a school with a lot to offer.

Some updates from this year include:

- **Perseverance:** For a fourth year in a row, our four-year graduation rate from last year was higher than state averages. We believe strongly that our focus on “Rigor, Relevance, and Relationships” has a lot to do with that, and we’ll circle back to this thought below.
- **AP Courses:** These courses follow a national curriculum and learning is assessed through a national exam. Every two years we rotate an array of AP courses to students in Biology, Calculus, Physics, Literature and Composition, Language and Composition, World History and US history. We also offer “Spanish 5” for students who have excelled in our World Languages program.
- **Project Based Learning Classes:** New PBLs this year include “Mindfulness & Movement” and “Climate Change & Income Inequality.” Other PBLs we offer include “Digital Music,” “Food Systems,” “Racial Justice,” “Interact,” and “Archeology.”
- **Basic Skill Reinforcement:** With support from district Curriculum Coaches and our new Director of Targeted Supports, we have increased our focus on foundational skills in math and literacy this year. This will help many students better access their education in the upper grades and will also help our results on external measures, like state assessments.
- **The Innovation Center is Booming:** Developed last year with support from the Tarrant Institute, this new applied learning lab fosters learning with both traditional tools (hammers, screwdrivers, and wrenches) and sophisticated modern tools (3-D printers and laser cutters). In the “IC” students literally see their learning come to life, and learn skillsets important to careers of all kinds. New STEM courses offered in the IC this year include Intro to Coding, Advanced Coding, and Robotics.
- **College Acceptances:** RU students continue to be accepted to some of the nation’s most competitive colleges and universities, including this list of schools attended by graduates of the past four years: Hamilton College, Hampshire College, Landmark, Macalester College, Middlebury College, Bard College, Columbia, Syracuse, Pratt School of Design, McGill University, Rensselaer Polytechnic Institute, University of Chicago.

Without the support we receive from our wider community, we would not be seeing the successes we are seeing. We also trace our strength as a school to our three-fold focus on rigor, relationships, and relevance. These “3 Rs” are key to helping students appreciate, pursue, and realize their potential.

Positive relationships build a foundation of trust that allows students to flourish both academically and social-emotionally. Our advisory system, restorative justice disciplinary interventions, project-based learning (PBL) classes, and long list of co-curricular clubs and activities give us many opportunities to build these bonds.

We are especially proud of the breadth of co-curriculars at RU. Whether it’s the cooking club, our Gay-Straight Alliance (GLOW), the Racial Justice Alliance, foreign exchange travel to Japan and Germany, the Beading Club, National Honor Society, the drama program or one of our 36 athletic teams – just to name a few – countless students build relationships, express their identities, and pursue their passions in these programs.

Relevance in the curriculum is another area of focus for us. This takes many different forms: strong connections to local businesses through our office of Career and Workforce Development, the mentors and community panels that sustain Senior Project, our Sports and Music Boosters, and curriculum topics that tie directly to the needs of our community and broader society. From middle school integrated studies units, through high school PBLs focused on contemporary problem-solving and service learning, we place a priority on real-world relevance in our classes.

By paying attention to relationships and relevance, we are creating the kind of fertile ground that supports rigorous and exciting learning. We are proud of all that is happening here at RU as we endeavor to build a learning environment that strives to meet the needs of every student. It’s a daunting task, but it’s made vastly easier through the support of a caring and committed faculty, the dozens of volunteers and community members who engage with us every day, and the many unsung heroes that walk our hallways, from our kitchen staff to our bus drivers; from our coaches to our paraprofessionals; from our maintenance crew to our tech team.

As we prepare to submit this report to our towns, it is late in the second semester and our school counselors have just concluded a small gathering of recent graduates who shared reflections on high school and college with younger students at RU. Colleges and universities represented included Castleton, Middlebury, UVM, NVU, Wake Forest, VTC, and others. The graduates were pursuing or had concluded majors including marine biology, math education, engineering, theater, music, health sciences, global business, and more. The alumni shared reflections on campus life, extra-curriculars, financial aid, traveling abroad, switching majors and more.

These alumni also shared thoughts on how to make the most of time remaining at RU: from the AP classes and RTCC programs to consider, to how to make the most of Sr Project, and early college opportunities. These graduates affirmed how well-prepared they were in their writing and research skills, and noted that Sr Project helped with skills like “time management,” “prioritizing.” One graduate ended the day calling out a few meaningful words: “I felt prepared! Thank you, RUHS!”

Sincerely,  
T. Elijah Hawkes, Principal  
Caty Sutton, Associate Principal

## Annual Report/Directors Update January 2020

RTCC offers students an opportunity to learn from one of thirteen different pathways that can lead to college or career placements. We value and appreciate the community's support of our teachers, staff, and center. We hope you see the return from your investment, and thank you for validating our student outcomes by approving our budget.

### What does RTCC provide for our students and community?

- ✓ A school whose teachers care deeply about our students and in helping them connect with what's important to them and to gain skills (technical, academic, personal) so students are able to 1) make the most of their education and 2) start on a path toward college, career and beyond 3) build positive relationships that lead to personal growth and lifelong learning, which leads to being positive members of our community.
- ✓ Students receive an extremely high quality technical education program. Every program is organized around industry-approved competencies so that students learn exactly what is "prescribed" by our state and national business leaders. Programs then benefit from the review and advice of nearly 65 local program advisory board members.
- ✓ Students receive quality Math and English instruction and are able to access support for SAT, Accuplacer, ASVAB, and other entry exams into the post-secondary world of education. Students also receive one on one support and help from our Student Services Academic Center for all course work.
- ✓ The newly developed Pre-technical Foundations program or YLab. This is a course designed for students in grades 6-10 in collaboration with Randolph Union Middle High School, Northfield Middle High School, and Williamstown Middle High School. Through STEM based science and math hands on projects students identify how to problem solve as well as identify different career pathways they may want to investigate through their learning.
- ✓ Students leave our programs truly "College and Career Ready" and earn college credit upon successful completion of their technical programs and by taking college courses outside of their programs as well.
- ✓ Every program provides opportunities for students to learn and apply state-of-the-art skills that are important components of their field of study. Students get to use current software and equipment that is exactly what they will experience when they go on to college and career.
- ✓ Programs also provide students a way to earn valuable industry-recognized certifications (IRCs) putting them well ahead of students who don't participate in technical education. This past year, our student body of over 130 students earned over 400 individual "IRCs."
- ✓ Every year almost all of our students participate in some kind of business-based experience from business tours to guest speakers. More than half of our students participate in formal internships or multiple job shadows of varying intensities with over 200+ business/community partners throughout the region. These "co-ops" may be paid or unpaid, long- or short-term but they all help our students to clarify their college and career plans, gain experience, and often propel them into a paid position. Businesses from across our region welcome RTCC students and often celebrate how prepared they are for working in the real world.

### Accomplishments

#### School Wide

- ASVAB Testing- This year over 115 students took the ASVAB test. The ASVAB is a career assessment tool that can help students identify which career areas that they are best suited for based on looking at both their aptitudes and their

interests. Because this is an aptitude test it doesn't just tell students what they are currently good at, it also helps them to discover strengths and career paths that they weren't aware of...yet.

- November 15<sup>th</sup> Honor Roll & Student of Quarter Assembly (18 students earned High Honors & 31 earned honor roll, 15 Students of Quarter)

### **Work Based Learning Update**

Work Based Learning provides RTCC students with practical experience and opportunities to interact with professionals from industry in order to extend and deepen the learning that happens in our Programs as well as supporting the development of college and career readiness.

#### **First Quarter in Work Based Learning & Career Development:**

20 Work Based Learning placements. (Includes Job Shadows, Unpaid Placements, and Paid Co-ops.)

Advanced Manufacturing students attended the Vermont Manufacturing Summit & Advanced Manufacturing tour of

Progressive Plastics. Automotive Technology students attended the 2019 VTrans Innovation Showcase and Career Day.

74 Students from Graphic Arts, Diesel Technology, Construction Trades & Management, Automotive Technology, Diesel Technology, and Diversified Agriculture participated in the 2019 Fall Internship and Career Fair. Graphic Arts, Digital Film, Diversified Agriculture, and Advanced Manufacturing students all took and passed their CPR & First Aid courses.

Programs have begun to participate in Technical Portfolio building classes and many students have worked one-on-one with Mr. Finley on resumes and interviewing skills.

We have also had 39 guest speakers in the College and Career Lab. These speakers, from multiple industries and backgrounds, have shared their unique perspectives on what the "real world" looks like, what career paths are available, the educational paths available after high school, and to also offer some words of advice along the lines of "this is what I wish I knew when I was your age."

And, perhaps most importantly we work on a daily basis with students on developing habits of professionalism, communication skills (face-to-face, phone and email), exploring education after high school, career pathway planning, and more.

### **Community Service & Awards at RTCC**

Do you realize the community service our programs contribute to our area? Randolph Technical Career Center students have donated cookies to local area organizations. Students in our Automotive Technology program service automobiles for the elderly and our Public Safety students hung wreaths for the downtown Randolph community. Education Services students volunteer at the RES preschool, senior center and read to children, play bingo, and learn about the socialization of different generations. Diversified Agriculture students have grown vegetables for the food shelf and OSSD food service so students can eat local greens. RTCC is a proud member of your community and we are happy to give back. Through the service learning our students are engaged in the professional skills it will take out in the real world to network, communicate, and foster development. One other service RTCC contributes towards students is our **Food for Thought** initiative. On the last Friday of each month every student has the opportunity to bring home a bag of groceries. This includes, non-perishable goods that can be heated and cooked at home. Around 33% of our student population is free and reduced lunch, but that only counts the families that complete the applications. We realize how important it is for students to be able to learn, and that means not being hungry. Our **Food for Thought** program is 100% fundraised by our students and staff. We have also received donations from the American Legion, GW Plastics, Randolph Shaws, and many other businesses and individuals. Thank you for your contributions.

### **Industry Recognized Certifications ("IRC")**

All of our 13 technical programs, offer students the chance to earn valuable industry-recognized certifications. In addition to being requested and accepted by business and industry, these "IRCs" are another way our students and programs demonstrate competence. These certifications include Licensed Nursing Assistant, FEMA Emergency Responder, the premier international forestry certification (Game of Logging), OSHA 10 safety training, Vermont Department of Motor Vehicle Inspection License, CPR, First Aid, Stop the Bleeding, Mandated Reporting, Freightliner, Meritor, SP2 Sanitation, Artificial

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Learn more at [orangesouthwest.org/rctc](http://orangesouthwest.org/rctc)

Insemination, NIMS Level 1, Peterbilt, and FEMA Hazardous Materials. As always, we are looking to expand the IRC opportunities throughout all programs.

### **College Courses & Dual Enrollment Credit**

Students can take two **free** courses at over 20 Vermont Colleges via their sending school and are able to access additional “Fast Forward” college credits for such courses as Digital Filmmaking and Accounting 1, through the Community College of Vermont and Vermont Technical College. Taking college classes and earning college credit while still enrolled in high school helps our students understand the demands of college and helps them make the “leap” from high school to post-secondary education. RTCC works with a variety of colleges and universities to connect our programs to theirs.

Other “dual enrollment” & Articulation options available at RTCC include, but not limited to:

- ✓ Students who complete Automotive Technology receive 3 credits at New Hampshire Manchester Community College.
- ✓ Students in the Education Services program have access to up to 12 credits at CCV.
- ✓ Graphic Arts students can opt for up to 9 credits at Lyndon State for their work and are taking Graphic Arts I at CCV.
- ✓ Students earn college credits by completing Accounting 1 & Introduction to Business Management at CCV. And Personal Finance at VTC.
- ✓ Our Digital Film program through RTCC, students can earn credit for Introduction to Digital Film at CCV.
- ✓ RTCC Health Careers can take Medical Terminology at River Valley Community College of New Hampshire for college credit.
- ✓ Students in Diesel Technology can earn college credit and advanced placement at Ohio Technical College.
- ✓ In the past three years RTCC students who have participated in Dual Enrollment course work has increased by 20%.

### **Technical Portfolio Project**

RTCC students complete a Technical Project. This year our project is a Digital Portfolio, using the Portfolium web based site. Students are required to complete these objectives as well as a personal project related to their program. We hope you come to see our student projects on May 14<sup>th</sup>, 2020, and you can see what is included in the portfolio.

There is not enough room in this report to describe the accomplishments of all of our programs so, please, **follow us on Twitter @RTCC\_VT or [www.facebook.com/rctcc/](http://www.facebook.com/rctcc/)** Check out the professional-level work in all our programs from the service our Automotive Technology Program completes for our community members vehicles, the real world experience our Health Careers program participates at Menig Center, the Education Services Program internships at many of the Pre-K schools in the area, and the Thursday Night Dinners our Culinary Arts program offers (and much, more) visit our website at [www.orangesouthwest.org/rctcc](http://www.orangesouthwest.org/rctcc) to see what’s happening at RTCC! The site now includes easy access to program information, applications for enrollment, and other RTCC information.

I could go on and on with what feels like an endless number and variety of tremendous experiences that our teachers and staff provide and our students take advantage of, but space simply does not allow. To the voters of Randolph, Braintree & Brookfield, thank you for your ongoing support. We take seriously the public’s trust that we are making the best use of your very hard earned dollars.

Respectfully submitted,

Jason Gingold, Director

To the Braintree, Brookfield and Randolph communities:

All of us associated with the OSSD school board are grateful for the support our communities have continued to provide over the last year, and that support is evident in so many ways: through the participation in community forums held by our superintendent and principals; through the work of volunteers that continue to donate their time and talents to Senior Project; through the effort of parents and friends who help us put on our Elementary school fairs and fundraisers; by those who coach or chaperone our athletic teams and other extracurricular activities; and by those of you who approved the district budget last March. It is through such dedicated involvement with our kids and schools that a true community is built.

This school year has seen the implementation of the many initiatives afforded by the 2019-2020 budget. A therapeutic program is fully underway and is now serving the elementary children who need those services. The RAVEN program, which is a collaboration between ourselves and surrounding districts, has been moved to (and is thriving in!) the building behind the OSSD offices instead of being rebuilt entirely in its previous location. (This one adjustment resulted in a significant cost savings as it required only the remodeling and refurbishing of a relatively new building). Curriculum directors are overseeing the development of K-12 math and English Language Arts curricula, and efforts are now under way to develop an elementary science curriculum. Finally, all three elementary schools now offer preschool for area 3 and 4 year olds, addressing another priority of the district.

But while we are pleased with the progress we've made this year, our work is not done. We know that strong schools are essential to the health of a community, and it is our commitment to provide all students with the skills they need to be successful after high school. As we look to improve student outcomes, we will devote time and resources to boosting academic improvement as measured by improved scores on standardized tests. Our 2020-2021 budget includes money for ongoing curricular development and professional staff training to effect these improvements.

Much of our budget increase however, will be due to the imposition of a state health care contract for all teachers and support staff. The agreement between the union and the school boards association will bring considerable additional costs to the OSSD. Our 2020-2021 budget reflects this additional cost. Other district priorities, including full day preschool for all 4 year olds, will have to be postponed to accommodate these extra costs, though we still hope to offer this in the future. We will also continue to examine creating a grade 6 - 8 middle school for district students.

Finally, the district is pleased to see small increases in enrollment. Both Braintree and Brookfield elementary schools are growing, and the high school continues to attract students from other districts through the school choice program. A variety of AP offerings at RUHS, flexible pathways for HS completion, and this year's middle school tech offering, are all examples of ways the OSSD is working to provide opportunities for all of our students. Our students are indeed being given *the knowledge, skills, and tools they need to be prepared for the next stages of their lives; which justify the resources invested by the community.* That's our mission, and we are proud of our ongoing efforts towards success

# FOTHERGILL SEGALE & VALLEY

*Certified Public Accountants*



John E. (Jeff) Fothergill, CPA  
Michael L. Segale, CPA  
Sheila R. Valley, CPA  
Teresa H. Kajenski, CPA  
Donald J. Murray, CPA

January 10, 2020

To the Board of School Directors of the Orange Southwest School District,

We are engaged to audit the financial statements of the governmental activities and each major fund of Orange Southwest School District as of and for the year ended June 30, 2019

The audited financial statements will be available for public inspection at the office of Orange Southwest School District located at 24 Central Street, Randolph, Vermont when they are completed.

Sincerely,

*Fothergill Segale & Valley, CPAs*

Fothergill Segale & Valley, CPAs

**ORANGE SOUTHWEST SCHOOL DISTRICT  
BUDGET SUMMARY**

	2018-19 BUDGET	2018-19 ACTUAL	2019-20 BUDGET	2020-21 PROPOSED	DIFFERENCE
<b>1 GENERAL FUND</b>					
<b>REVENUE:</b>					
A. LOCAL REVENUE	883,613	1,205,598	963,818 9.08%	990,678 -17.83%	26,860
B. SPECIAL PROGRAMS	1,816,597	1,834,869	2,189,357 20.52%	2,306,444 25.70%	117,087
C. STATE REVENUES	13,959,713	13,985,423	15,371,874 10.12%	16,426,789 17.46%	1,054,915
D. FEDERAL FUNDS	0	0	876,478	876,478	0
E. BEGINNING BALANCE:	0	16,664	0	0	0
<b>TOTAL REVENUE</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>19,401,527</b> 16.46%	<b>20,600,389</b> 6.18%	<b>1,198,862</b>
<b>EXPENDITURES:</b>					
E. INSTRUCTION	6,760,058	6,532,849	7,307,188 8.09%	7,564,715 15.80%	257,527
F. SPECIAL EDUCATION	2,805,007	2,769,006	3,512,797 25.23%	3,871,175 39.80%	358,378
G. ADMINISTRATION	1,103,928	993,572	1,111,894 0.72%	1,194,470 20.22%	82,576
H. CENTRAL OFFICE	625,817	600,967	661,885 5.76%	698,192 16.18%	36,307
I. SUPPORT SERVICES	1,307,233	1,205,607	1,570,502 20.14%	1,720,572 42.71%	150,070
J. MAINTENANCE	1,771,411	2,323,887	1,988,535 12.26%	2,122,560 -8.66%	134,025
K. TECHNOLOGY	480,925	448,619	501,835 4.35%	541,738 20.76%	39,903
L. TRANSPORTATION	534,951	821,865	608,456 13.74%	618,601 -24.73%	10,145
M. OTHER EXPENSES	298,576	274,651	102,170 -65.78%	123,842 -54.91%	21,672
N. TECHNICAL EDUCATION	800,250	777,430	855,000 6.84%	838,000 7.79%	-17,000
O. PRE-SCHOOL	171,767	209,222	304,787 77.44%	430,046 41.10%	125,259
<b>SCHOOL TOTAL:</b>	<b>16,659,923</b>	<b>16,957,677</b>	<b>18,525,049</b> 11.20%	<b>19,723,911</b> 6.47%	<b>1,090,603</b>
P. FEDERAL FUNDS	0	0	876,478	876,478	0
P. SURPLUS/DEFICIT	0	84,877	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>19,401,527</b> 16.46%	<b>20,600,389</b> 6.18%	<b>1,198,862</b>

The 2018-19 financials as presented are true and accurate to the best of my knowledge:

  
 Teresa Godfrey, OSSD Treasurer

**ORANGE SOUTHWEST SCHOOL DISTRICT - REVENUE**

<b>Account Name</b>	<b>2018-19 Budget</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Proposed</b>	<b>Under (Over)</b>
<b><u>LOCAL REVENUES:</u></b>					
Tuition	125,000	341,919	290,000	260,000	-30,000
Overhead Tuition	40,000	87,670	40,000	40,000	0
Transportation	60,000	55,731	58,000	55,000	-3,000
Interest	60,000	107,338	62,000	85,000	23,000
Early Ed Receipts	0	70,808	0	35,000	35,000
Lease Land - Brookfield	0	5	5	5	0
Athletic Fees	0	6,408	0	0	0
Contracted Services	24,640	24,640	25,840	26,000	160
OSSU - Maint & Tech Contracted Svc	0	0	0	0	0
RTCC - Shared Services	441,623	441,911	441,623	443,623	2,000
Admin Svcs - EPSDT	1,000	2,198	1,500	1,500	0
Admin Svcs - VIP	0	0	0	0	0
Admin Svcs - RAVEN	44,200	44,200	44,200	44,200	0
Rental Income	650	326	650	350	-300
SWP - Salary Reimb	86,500	0	0	0	0
Prior Year Refunds	0	22,444	0	0	0
<b>Total Other Revenues:</b>	<b>883,613</b>	<b>1,205,598</b>	<b>963,818</b>	<b>990,678</b>	<b>26,860</b>
<b><u>SPECIAL ED:</u></b>					
Core Block Grant	343,550	343,550	348,987	365,330	16,343
Special Ed Reimbursement	1,038,200	966,565	1,300,500	1,570,965	270,465
State Placed Students	180,454	410,544	447,670	146,100	-301,570
Extraordinary Reimbursement	60,750	45,002	24,700	144,105	119,405
Essential Early Ed	68,301	44,970	62,500	71,944	9,444
IDEA-B - Pre-School	58,730	0	0	0	0
IDEA-B	66,612	0	0	0	0
Excess Costs Reimbursement	0	24,237	5,000	8,000	3,000
<b>Total Special Ed</b>	<b>1,816,597</b>	<b>1,834,869</b>	<b>2,189,357</b>	<b>2,306,444</b>	<b>117,087</b>
<b><u>STATE REVENUES:</u></b>					
State Technical Centers	412,250	400,079	410,000	426,000	16,000
State Education Fund	13,202,240	13,167,967	14,565,668	15,589,083	1,023,415
Health Care Recapture	-46,443	0	0	0	0
State Unenrolled Residents at Tech	0	4,284	0	0	0
State Transportation	210,960	229,480	215,000	230,000	15,000
Small Schools Grant	177,706	177,706	177,706	177,706	0
Driver Education	3,000	5,907	3,500	4,000	500
<b>Total State Revenues</b>	<b>13,959,713</b>	<b>13,985,423</b>	<b>15,371,874</b>	<b>16,426,789</b>	<b>1,054,915</b>
<b>BEGINNING BALANCE:</b>	<b>0</b>	<b>16,664</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SCHOOL TOTAL:</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>18,525,049</b>	<b>19,723,911</b>	<b>1,198,862</b>
<b><u>FEDERAL FUNDS:</u></b>					
IDEA - B	0	0	202,846	202,846	0
IDEA - B - PreSchool	0	0	143,632	143,632	0
Title I and II - School Wide	0	0	415,000	415,000	0
Medicaid	0	0	95,000	95,000	0
EPSDT	0	0	20,000	20,000	0
<b>Total Federal Funds</b>	<b>0</b>	<b>0</b>	<b>876,478</b>	<b>876,478</b>	<b>0</b>
<b>TOTAL VOTER APPROVAL:</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>19,401,527</b>	<b>20,600,389</b>	<b>1,198,862</b>

**ORANGE SOUTHWEST SCHOOL DISTRICT -  
EXPENDITURES**

<b>Account Name</b>	<b>2018-19 Budget</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Proposed</b>	<b>Balance Under (Over)</b>	<b>Percent Inc/Dec</b>
<b><u>INSTRUCTION:</u></b>						
Salaries	4,233,760	4,154,078	4,462,760	4,546,585	83,825	1.88%
Benefits	1,593,085	1,405,225	1,735,143	1,778,950	43,807	2.52%
Drivers Education	2,700	21,231	3,500	3,500	0	0.00%
Remedial/Interventionist Servc	108,473	25,201	50,245	144,435	94,190	187.46%
Testing/Tutorial/OT-PT Svcs	6,525	6,859	12,225	11,775	-450	-3.68%
Contracted Services	9,000	14,098	36,700	38,500	1,800	4.90%
Staff Training	57,195	77,691	173,049	195,077	22,028	12.73%
Co/Extra Curricular	384,151	401,690	418,126	432,423	14,297	3.42%
Tuition	54,000	33,304	54,000	54,000	0	0.00%
Travel/Field Trips	51,989	47,519	68,589	55,514	-13,075	-19.06%
Supplies/Textbooks/Equip	259,180	345,953	292,851	303,956	11,105	3.79%
<b>Total Instruction</b>	<b>6,760,058</b>	<b>6,532,849</b>	<b>7,307,188</b>	<b>7,564,715</b>	<b>257,527</b>	<b>3.52%</b>
<b><u>SPECIAL EDUCATION:</u></b>						
Salaries	1,286,236	1,226,168	1,473,782	1,667,521	193,739	13.15%
Benefits	541,876	388,705	681,031	799,329	118,298	17.37%
Contracted/Prof Services	0	0	0	0	0	
Transportation	72,500	153,117	190,000	57,400	-132,600	-69.79%
Travel/Conferences	8,700	9,388	9,700	10,500	800	8.25%
Supplies/Textbooks/Equipment	25,500	23,076	25,400	26,700	1,300	5.12%
Tuition	450,179	592,092	566,625	734,520	167,895	29.63%
Testing/Tutorial/OT-PT Svcs	166,500	194,808	367,820	321,850	-45,970	-12.50%
Speech Services	253,516	181,652	198,439	253,355	54,916	27.67%
<b>Total Special Education</b>	<b>2,805,007</b>	<b>2,769,006</b>	<b>3,512,797</b>	<b>3,871,175</b>	<b>358,378</b>	<b>10.20%</b>
<b><u>ADMINISTRATION:</u></b>						
Salaries	742,256	719,971	740,265	772,520	32,255	4.36%
Benefits	272,442	221,650	281,634	331,055	49,421	17.55%
Repairs/Maint	8,900	285	8,900	9,000	100	1.12%
Postage/Telephone	30,500	18,798	30,700	30,600	-100	-0.33%
Travel	8,500	9,997	8,800	9,300	500	5.68%
Supplies/Equipment	41,330	22,872	41,595	41,995	400	0.96%
<b>Total Administration</b>	<b>1,103,928</b>	<b>993,572</b>	<b>1,111,894</b>	<b>1,194,470</b>	<b>82,576</b>	<b>7.43%</b>
<b><u>CENTRAL OFFICE:</u></b>						
Salaries	395,190	375,141	400,655	414,860	14,205	3.55%
Benefits	150,627	146,534	174,080	185,982	11,902	6.84%
Contracted Services	21,000	28,612	25,000	26,000	1,000	4.00%
Legal Fees	0	0	0	0	0	
Staff Development	2,000	270	2,000	2,000	0	0.00%
Repairs/Maintenance	13,000	12,667	14,000	14,500	500	3.57%
Board Expense	0	0	0	0	0	
Building Construction	0	0	0	0	0	
Insurance	0	0	0	0	0	
Travel	6,750	2,930	5,900	5,900	0	0.00%
Supplies/Equipment	37,250	34,813	40,250	48,950	8,700	21.61%
<b>Total Central Office</b>	<b>625,817</b>	<b>600,967</b>	<b>661,885</b>	<b>698,192</b>	<b>36,307</b>	<b>5.49%</b>
<b><u>SUPPORT SERVICES:</u></b>						
Guidance	379,341	382,540	463,017	481,298	18,281	3.95%
Behavioral Interventionists	123,515	106,679	265,729	275,721	9,992	3.76%
School Nurse	210,313	217,408	227,820	247,762	19,942	8.75%
Media Services	282,812	271,464	292,171	295,766	3,595	1.23%
Curriculum Develop	18,037	328	23,250	24,550	1,300	5.59%
C.A.R.	25,500	6,275	25,500	113,500	88,000	345.10%
Teacher Mentoring	10,000	22,723	34,300	46,800	12,500	36.44%
Board of Education	127,715	78,180	108,715	102,175	-6,540	-6.02%
Legal Fees	50,000	53,729	50,000	53,000	3,000	6.00%
Fiscal Services	80,000	66,284	80,000	80,000	0	0.00%
<b>Total Support Services</b>	<b>1,307,233</b>	<b>1,205,607</b>	<b>1,570,502</b>	<b>1,720,572</b>	<b>150,070</b>	<b>9.56%</b>
<b><u>MAINTENANCE:</u></b>						
Salaries	524,800	565,632	558,105	616,500	58,395	10.46%
Benefits	288,885	256,797	318,805	347,185	28,380	8.90%
Contracted Services	70,000	153,837	95,000	95,000	0	0.00%
General Liability Ins	64,200	48,375	64,200	65,300	1,100	1.71%
Repairs/Maintenance	220,951	269,620	221,000	230,000	9,000	4.07%
Utilities	369,500	352,182	392,550	408,400	15,850	4.04%
Supplies/Travel/Equipment	140,950	156,275	179,500	197,650	18,150	10.11%
Care of Grounds	69,400	105,012	142,350	143,000	650	0.46%
Reserve - Repairs/Maint	0	400,000	0	0	0	
Vehicle Services	22,725	16,157	17,025	19,525	2,500	14.68%
<b>Total Maintenance Svcs</b>	<b>1,771,411</b>	<b>2,323,887</b>	<b>1,988,535</b>	<b>2,122,560</b>	<b>134,025</b>	<b>6.74%</b>

**ORANGE SOUTHWEST SCHOOL DISTRICT -  
EXPENDITURES**

<b>Account Name</b>	<b>2018-19 Budget</b>	<b>2018-19 Actual</b>	<b>2019-20 Budget</b>	<b>2020-21 Proposed</b>	<b>Balance Under (Over)</b>	<b>Percent Inc/Dec</b>
<b><u>TECHNOLOGY:</u></b>						
Salaries	225,925	210,810	231,630	237,823	6,193	2.67%
Benefits	59,350	53,716	71,555	95,265	23,710	33.14%
Contracted Services	15,500	11,475	15,500	19,000	3,500	22.58%
Lease Payment	108,500	77,031	108,500	108,500	0	0.00%
Repairs/Maintenance	2,000	366	2,500	2,500	0	0.00%
Supplies	69,650	76,163	72,150	78,650	6,500	9.01%
Equipment	0	19,058	0	0	0	
<i>Total Technology</i>	<i>480,925</i>	<i>448,619</i>	<i>501,835</i>	<i>541,738</i>	<i>39,903</i>	<i>7.95%</i>
<b><u>TRANSPORTATION:</u></b>						
Salaries	238,450	221,245	246,185	251,025	4,840	1.97%
Benefits	48,641	44,432	51,666	50,866	-800	-1.55%
Tuition Student Transportation	0	35,843	41,380	41,685	305	
Contracted Svcs/Rent	48,010	47,279	61,325	62,500	1,175	1.92%
Travel/Conferences	100	0	100	100	0	0.00%
Repairs/Supplies/Equip	49,000	46,851	49,300	52,925	3,625	7.35%
Diesel Fuel	50,750	47,041	58,500	59,500	1,000	1.71%
Field Trips	0	10,961	0	0	0	
Bus Purchase	0	138,838	0	0	0	
Bus Fund Reserve	100,000	229,376	100,000	100,000	0	0.00%
<i>Total Transportation</i>	<i>534,951</i>	<i>821,865</i>	<i>608,456</i>	<i>618,601</i>	<i>10,145</i>	<i>1.67%</i>
<b><u>OTHER EXPENDITURES:</u></b>						
Food Service Transfer	22,000	22,667	22,000	35,000	13,000	59.09%
Debt Service	208,275	207,015	17,670	16,898	-772	-4.37%
Title 1 Grants	0	0	0	0	0	
EEE Services	68,301	44,970	62,500	71,944	9,444	15.11%
<i>Total Other Expenditures</i>	<i>298,576</i>	<i>274,651</i>	<i>102,170</i>	<i>123,842</i>	<i>21,672</i>	<i>21.21%</i>
<b><u>TECHNICAL EDUCATION:</u></b>						
State - Act 68	412,250	400,079	410,000	426,000	16,000	3.90%
Local Tuition	388,000	377,351	445,000	412,000	-33,000	-7.42%
<i>Total Tech Education</i>	<i>800,250</i>	<i>777,430</i>	<i>855,000</i>	<i>838,000</i>	<i>-17,000</i>	<i>-1.99%</i>
<b><u>PRE-SCHOOL</u></b>						
Salaries	84,107	113,433	182,015	242,680	60,665	33.33%
Benefits	31,290	24,814	55,932	123,691	67,759	121.15%
Tuition/Partnerships	50,000	41,257	50,000	39,000	-11,000	-22.00%
Supplies/Travel/Equip	6,370	29,717	16,840	24,675	7,835	46.53%
<i>Total Pre-School</i>	<i>171,767</i>	<i>209,222</i>	<i>304,787</i>	<i>430,046</i>	<i>125,259</i>	<i>41.10%</i>
SUPRLUS/DEFICIT	0	84,877	0	0	0	
<b><u>SCHOOL TOTAL:</u></b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>18,525,049</b>	<b>19,723,911</b>	<b>1,198,862</b>	<b>6.47%</b>
<b><u>FEDERAL FUNDS:</u></b>						
IDEA - B	0	0	202,846	202,846	0	
IDEA - B - PreSchool	0	0	143,632	143,632	0	
Title I and II - School Wide	0	0	415,000	415,000	0	
Medicaid	0	0	95,000	95,000	0	
EPSDT	0	0	20,000	20,000	0	
<i>Total Federal Funds</i>	<i>0</i>	<i>0</i>	<i>876,478</i>	<i>876,478</i>	<i>0</i>	
<b>TOTAL VOTER APPROVAL:</b>	<b>16,659,923</b>	<b>17,042,554</b>	<b>19,401,527</b>	<b>20,600,389</b>	<b>1,198,862</b>	<b>6.18%</b>

**ORANGE SOUTHWEST SCHOOL DISTRICT  
ESTIMATE - 2020-21**

<b>State Property Yield Rate</b>	<b>\$1.00</b>
<b>State Non-Residential Tax Rate</b>	<b>\$1.654</b>

BUDGET -	\$19,723,911.00
REVENUE - Categorical Grants	-\$3,708,828.00
Total Education Spending (Act 68)	\$16,015,083.00
Equalized Pupils - 2020-21 (Frozen 1-09-20)	<b>890.74</b>
Education Spending per Equalized Pupil (Act 68)	\$17,979.53
	<b>\$18,756.00</b>

**Excess Spending Threshold**

Property Yield	\$10,883.00	165.21%
O.S.D. Projected Tax Rate	<b>\$1.6521</b>	
Less 4th Year Tax Incentive	-\$0.0200	
	<b>\$1.6321</b>	

	O.S.D. - Est Equal Tax Rate	2019-20 Equal Tax Rate	\$ Diff	% Diff	Difference 5% Max	2020 Town CLA	Projected O.S.D. Tax Rates	2019-20 Tax Rates	Proj 2020-21 Difference
<b>Braintree</b>	\$1.6321	\$1.4681	\$0.1640	11.17%	1.6321	102.29%	\$1.5955	\$1.5486	\$0.0469
<b>Brookfield</b>	\$1.6321	\$1.4681	\$0.1640	11.17%	1.6321	102.33%	\$1.5949	\$1.4649	\$0.1300
<b>Randolph</b>	\$1.6321	\$1.4681	\$0.1640	11.17%	1.6321	103.45%	\$1.5776	\$1.5279	\$0.0497

ESTIMATE -

**ORANGE SOUTHWEST SCHOOL DISTRICT**

**INDEBTEDNESS**

<u>PURPOSE</u>	<u>ORIGINAL ISSUE</u>	<u>PRINCIPAL AMOUNT</u>	<u>REISSUE</u>	<u>INTEREST RATE</u>	<u>INTEREST PAID BY 6/30/2019</u>	<u>PRINCIPAL PAID BY 6/30/2019</u>	<u>6/30/2019 OUTSTANDING</u>
RANDOLPH ELE	7/23/1998	\$3,810,000	N/A	4.80%	\$1,925,240	\$3,810,000	\$0
BRAINTREE ELE	7/25/2005	\$280,000	N/A	4.70%	\$106,556	\$195,000	\$85,000

***RESERVE FUND BALANCES - As of 6/30/2019***

	<u>Facilities</u>	<u>Transportation</u>	<u>Legal</u>	<u>Special Education</u>
Orange Southwest School District	\$3,898,911	\$1,303,191	\$42,000	\$130,000
Total:	\$3,898,911	\$1,303,191	\$42,000	\$130,000

\*\*\*The audited financial statements for the 2018-19 school year are available at the Orange Southwest School District,  
24 Central Street, Randolph, Vermont.

District: Orange Southwest USD		U059				Property dollar equivalent yield	Homestead tax rate per \$10,000 of spending per equalized pupil
SU: Orange Southwest		Orange County				10,883	1.00
						13,396	Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2018	FY2019	FY2020	FY2021		
1.	Adopted or warned union district budget (including special programs and full technical center expenditures)	\$16,307,278	\$16,659,923	\$19,401,527	\$20,600,389		
2.	plus Sum of separately warned articles passed at union district meeting	-	-	-	-		
3.	Adopted or warned union district budget plus articles	\$16,307,278	\$16,659,923	\$19,401,527	\$20,600,389		
4.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-		
5.	plus Prior year deficit repayment of deficit	-	-	-	-		
6.	<b>Total Union Budget</b>	<b>\$16,307,278</b>	<b>\$16,659,923</b>	<b>\$19,401,527</b>	<b>\$20,600,389</b>		
7.	S.U. assessment (included in union budget) - informational data	-	-	-	-		
8.	Prior year deficit reduction (if included in union expenditure budget) - informational data	-	-	-	-		
<b>Revenues</b>							
9.	Union revenues (categorical grants, donations, tuitions, surplus, federal, etc.)	\$2,760,048	\$3,045,433	\$4,425,959	\$4,585,306		
10.	<b>Total offsetting union revenues</b>	<b>\$2,760,048</b>	<b>\$3,045,433</b>	<b>\$4,425,959</b>	<b>\$4,585,306</b>		
11.	<b>Education Spending</b>	<b>\$13,547,230</b>	<b>\$13,614,490</b>	<b>\$14,975,668</b>	<b>\$16,015,083</b>		
12.	Orange Southwest USD equalized pupils	896.95	871.79	872.99	890.74		
13.	<b>Education Spending per Equalized Pupil</b>	<b>\$15,070.06</b>	<b>\$15,616.71</b>	<b>\$17,154.46</b>	<b>\$17,979.53</b>		
14.	minus Less net eligible construction costs (or P&I) per equalized pupil	\$245.50	\$238.91	\$20.24	-		
15.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per equip)	\$13.06	\$6.48	\$4.91	-		
16.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equip)	-	-	-	-		
17.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equip)	-	-	-	-		
18.	minus Estimated costs of new students after census period (per equip)	-	-	-	-		
19.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equip)	-	-	-	-		
20.	minus Less planning costs for merger of small schools (per equip)	-	-	-	-		
21.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equip)	-	-	-	-		
22.	Excess spending threshold	Threshold = \$17,388	Threshold = \$17,818	Threshold = \$18,311	Threshold = \$18,758		
23.	plus Excess Spending per Equalized Pupil over threshold (if any)	\$17,396.00	\$17,816.00	\$18,311.00	\$18,756.00		
24.	Per pupil figure used for calculating District Equalized Tax Rate	\$15,070	\$15,617	\$17,154	\$17,979.53		
25.	Union spending adjustment (minimum of 100%)	148.327%	152.805%	161.105%	165.207%		
		based on year \$10,100	based on year \$10,220	based on \$10,546	based on year \$10,663		
26.	Anticipated equalized union homestead tax rate to be prorated [\$17,979.53 ÷ (\$10,663 × \$1.00)]	\$1.4033	\$1.4681	\$1.5711	\$1.6521		
		based on \$1.00	based on \$1.00	based on \$1.00	based on \$1.00		
<b>Prorated homestead union tax rates for members of Orange Southwest USD</b>							
		FY2018	FY2019	FY2020	FY2021	FY20 F	
T024	Braintree	1.4033	1.4681	1.5711	1.6321		
T032	Brookfield	1.4033	1.4681	1.5711	1.6321		
T182	Randolph	1.4033	1.4681	1.5711	1.6321		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
27.	Anticipated income cap percent to be prorated from Orange Southwest USD [(17,979.53 ÷ \$13,396) × 2.00%]	2.51%	2.42%	2.56%	2.68%		
		based on 2.00%	based on 2.00%	based on 2.00%	based on 2.00%		
<b>Prorated union income cap percentage for members of Orange Southwest USD</b>							
		FY2018	FY2019	FY2020	FY2021	FY20 F	
T024	Braintree	2.51%	2.42%	2.56%	2.68%		
T032	Brookfield	2.51%	2.42%	2.56%	2.68%		
T182	Randolph	2.51%	2.42%	2.56%	2.68%		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		
		-	-	-	-		

- Following current statute, the Tax Commissioner recommended a property yield of \$10,883 for every \$1.00 of homestead tax on \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,396 for a base income percent of 2.0% and a non-residential tax rate of \$1.654. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2.0%.

**Braintree Elementary 10 Year Student Count**

YEAR	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Preschool											19
Kindergarten	12	9	9	7	23	12	12	7	18	9	18
Grade 1	9	12	11	10	9	17	6	13	6	19	10
Grade 2	17	7	12	12	9	9	20	7	14	6	19
Grade 3	10	16	7	13	11	10	9	20	6	16	7
Grade 4	11	9	16	8	11	11	11	11	20	7	16
Grade 5	13	12	9	15	7	10	11	11	9	21	6
Grade 6	14	13	13	9	15	7	9	12	8	11	19
<b>TOTALS</b>	<b>86</b>	<b>78</b>	<b>77</b>	<b>74</b>	<b>85</b>	<b>76</b>	<b>78</b>	<b>81</b>	<b>81</b>	<b>89</b>	<b>* 114</b>

\* includes Preschool

**RU BRAINTREE SECONDARY POPULATION 10/1/2019**

Grade 7	10
Grade 8	8
Grade 9	13
Grade 10	10
Grade 11	6
Grade 12	14
<b>TOTAL</b>	<b>61</b>

**2019-2020 ENROLLMENT BREAKDOWN**

	8	9	10	11	12	TOTAL
RUHS	8	13	9	2	2	44
RTCC	0	0	0	4	11	15
RAVEN	0	0	1	0	1	2
<b>TOTAL</b>	<b>8</b>	<b>13</b>	<b>10</b>	<b>6</b>	<b>14</b>	<b>61</b>



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